

CRESCENTA VALLEY WATER DISTRICT

**2700 Foothill Boulevard
La Crescenta, California**

**Agenda for the
Adjourned Regular Meeting of the Board of Directors
of the Crescenta Valley Water District
to be held on Tuesday, October 20, 2015 at 7:00 p.m.**

Posted: October 16, 2015 at 3:00 p.m.

Any written materials distributed to the Board in connection with this agenda will be made available at the same time for public inspection at the District office located at the above address.

Call to Order and Determination of Quorum

Pledge of Allegiance

Adoption of Agenda

Public Comments

At this time the public shall have an opportunity to comment on any non-agenda item relevant to the subject matter jurisdiction of the Board. This opportunity is non-transferable and speakers are limited to one three (3) minute comment.

Foothill Municipal Water District Report

1. Report on activities at Foothill Municipal Water District.

Consent Calendar

1. Consideration and approval of Minutes of the Regular Meeting on October 6, 2015.
2. Ratification of Disbursements for September 2015.

Action Calendar

The public shall have an opportunity to comment on any action item as each item is considered by the Board prior to action being taken. This opportunity is non-transferable and speakers are limited to one two (2) minute comment.

1. **Appeal of Board Decision** – Consideration regarding an appeal for rejection of Claim for Damages at 2457 Mountain Ave.
2. **Installation of Electrical System for Chlorination Station at Williams Reservoir, Project E-733CS-4** – Consideration and motion to authorize the General Manager to advertise for bids for the installation of the Electrical System for Chlorination System at Williams Reservoir with an engineer's estimate of \$59,500.
3. **Lower Pickens Canyon Pipeline Crossing Repair, Project E-957** Report and discussion regarding the status of the Lower Pickens Canyon pipeline crossing repair project.
4. **Brown Act Review** – Presentation on the Brown Act and discussion on how it pertains to the District.

Information Items

Written Communications to District

Staff Reports

Secretary-Treasurer

1. Cash and Investments –October 16, 2015.

General Manager

1. Administrative Report
2. First Quarter Budget Review

District Engineer

1. Water Production Report –October 1 – 18, 2015.
3. Report on Administrative and Field Operations.

Program Specialist

1. Report on Water Conservation issues.

Information Technology

1. Report of Information Technology issues.

Attorney

1. Report on legal and related matters relevant to the District.

Reports of Committees

Engineering Committee

1. Consideration of engineering issues affecting the District.

Finance Committee

1. Consideration of financial issues affecting the District.

Employee Relations Committee

1. Consideration of employee relations issues affecting the District.

Policy Committee

1. Consideration of policy issues affecting the District.

Community Relations/Water Conservation Committee

1. Consideration of water conservation issues affecting the District.

Emergency Planning Committee

1. Consideration of emergency planning issues affecting the District.

Director's Oral Reports

Report on issues, meetings, or activities attended by Directors.

Closed Session

- **Conference with Legal Counsel**

- Existing litigation pursuant to paragraph (1) of subdivision (d) of Section 54956.9: Crescenta Valley Water District vs. City of Glendale, et al., Los Angeles Superior Court case no. BC595199.
- General Manager Performance – 6 month Review

Board Members' Request for Future Agenda Items

Adjournment

CRESCENTA VALLEY WATER DISTRICT REGULAR MEETING, BOARD OF DIRECTORS

October 6, 2015

Pursuant to the order of the Board of Directors of the Crescenta Valley Water District, made at the Regular Meeting of September 15, 2015, a Regular Meeting was held on October 6, 2015, at 7:00 p.m. at the District office at 2700 Foothill Blvd., La Crescenta, California, with President Kenneth R. Putnam presiding.

At roll call, the following Directors and staff members were present:

Directors:

**James D. Bodnar
Michael L. Claessens (Absent)
Kerry D. Erickson
Kenneth R. Putnam
Judy L. Tejeda**

Attorney:

Thomas S. Bunn

General Manager:

Thomas A. Love

Secretary-Treasurer:

Ron L. Mitchell

District Engineer:

David S. Gould

Others Present:

**Mark Hass, IT Manager
Wendy Holloway, Customer Accounts Supervisor
Dennis Maxwell, Interim Superintendent
Bryan Jones, Construction Supervisor**

PLEDGE OF ALLEGIANCE

President Putnam opened the meeting by leading the Board and staff in reciting the Pledge of Allegiance.

ADOPTION OF AGENDA

It was moved by Director Bodnar, seconded by Director Tejeda and carried by a 4-0 vote that the Agenda for the Regular Meeting of October 6, 2015 be adopted as presented.

PUBLIC COMMENT – None

FOOTHILL MUNICIPAL WATER DISTRICT REPORT – Mr. Love reported that at the FMWD Board meeting, they discussed mostly routine items. Mr. Love sent a letter to FMWD asking to consider suspending the capital charge from the water bill, and after some discussion he requested this item to be pulled.

CONSENT CALENDAR

It was moved by Director Erickson, seconded by Director Bodnar and carried by a 4-0 vote to approve the Minutes of the Regular Board Meeting held on September 15, 2015, and

authorize attendance for up to two Directors and one member of staff at the ACWA Fall Conference to be held December 1-4, 2015.

ACTION CALENDAR

Claim for Damages –Mr. Mitchell reported that Roderick & Karen Longpre are the property owners at 2357 Mountain Avenue, and claim that the pipes in their home burst as the result of work done by the District personnel in connections with the replacement of the service lateral and meter box at their home on August 5-6, 2015. The have filed a claim in the amount of \$4,137.55. On the day the work was being done, Mr. Longpre notice water on the carpet and the next morning a pipe had burst and flooded the carpet and said that the plumbing was fine before the work was done by the District. Mr. Longpre was informed that the interior leaks are the customer's responsibility and explained how the crews restore water service to homes that have been shut off. Staff went to the property and found the pressure at the house is 85 psi, and at the nearest fire hydrant is 86 psi. The customer has a pressure regulator at the house, but we do not know if the pressure regulator is in good working condition.

Following discussion:

It was moved by Director Erickson, seconded by Director Bodnar and carried by a 4-0 vote to deny the claim for damages by Roderick & Karen Longpre in the amount of \$4,137.55.

Resolution of Appreciation – President Putnam expressed appreciation for the years of service provided by former Superintendent Larry Byers, and requested a motion to approve the Resolution of Appreciation for Larry Byers.

It was moved by Director Tejeda, seconded by Director Bodnar and carried by a 4-0 vote to approve the Resolution of Appreciation for Larry Byers.

Public Hearing, on Negative Declaration for Nitrate Removal Treatment Facility for Well 2 at Ordunio Reservoir, Project E-956 – President Putnam opened the public hearing for Project E-956 at 7:21 p.m. There being no public, he had staff give a report. Mr. Gould reported that staff has submitted a grant application for a Proposition 84 2015 IRWM Implementation Grant to the Greater Los Angeles County Region (GLAC). The GLAC has approved CVWD's grant application and was sent to the Department of Water Resources (DWR) as part of the overall grant application. DWR will review the proposed projects and make a recommendation in November for approval. A requirement for the grant application is that all CEQA documentation be completed before the final grant application is approved by DWR. Staff completed an environmental initial study and determined that the proposed project would not have a significant effect on the environment and a Negative Declaration was prepared. A Notice of Intent to adopt the Negative Declaration was completed and recorded at the Los Angeles County Recorder's office on August 27, 2015. This was also sent to property owners within 500 feet of the project, and to local agencies with jurisdiction over the project. Finally 22 copies were sent to the State Clearinghouse for a 30 day review period. The review period was from August 28, 2015 to September 29, 2015. Staff did not receive any comments from the public. President Putnam closed the public hearing at 7:26 p.m.

Following discussion:

It was moved by Director Bodnar, seconded by Director Tejeda and carried by a 4-0 vote to adopt a negative declaration in accordance with the California Environmental Quality Act (CEQA) for the proposed Nitrate Removal Treatment Facility for Well 2 at Ordunio Reservoir, Project E-956.

Resolution No. 727 – Mr. Gould asked for the Board’s consideration and motion to adopt Resolution No. 727, adopting a Negative Declaration for the Installation of Nitrate Removal Treatment Facility for Well 2 at Ordunio Reservoir.

Following discussion:

It was moved by Director Bodnar, seconded by Director Tejeda and carried to adopt Resolution No. 727 by the following roll call:

AYES:	Director Bodnar
AYES:	Director Erickson
AYES:	Director Tejeda
AYES:	Director Putnam
ABSENT:	Director Claessens
NOES:	None

CVWD’s Well 2 and Related Facilities at Ordunio Reservoir, Project E-956 – Mr. Gould reported that staff will need the assistance of a consulting engineering firm to prepare the construction documents and coordination with the City of Glendale to re-activate Well 2 and related facilities. Staff prepared a request for proposal (RFP) for the project that includes the designs of a new 150 gpm pump and motor, onsite pumping, small building, electrical and telemetry system, sewer line to will pump to waste, and on-site improvements. This will include the installation of the ARoNite biological treatment facility which will be designed and installed by APT water. Staff sent the RFP to eight consulting firms that provided professional engineering services to CVWD and other water agencies throughout Southern California. A proposal meeting was held on September 22, 2015. The scope of work and the project limits were discussed. Staff reviewed each proposal and ranked them based on understanding the project, scope of work, consultant fee, project experience, project team qualification, and project schedule. It is staff’s recommendation to award a professional engineering service contract to SA Associates for the design of CVWD’s Well 2 and related facilities at a cost of \$114,000. In addition, staff is requesting to establish a contingency amount of \$11,400 (10% of contract) to cover the cost of unforeseen or additional work. Staff will have a kick off meeting within the next two weeks which will lay out the project schedule and submittal dates. A requirement of the 2015 IRWM Implementation Grant is that construction should begin by April 2016. It is staff’s goal to complete the design by late February 2016.

Following discussion:

It was moved by Director Bodnar, seconded by Director Tejeda and carried by a 4-0 vote to authorize the General Manager to enter into an agreement with SA Associates, Inc. to provide professional engineering services for the design of CVWD’s Well 2 and related

facilities at Ordunio Reservoir for a cost of \$114,000 and establish a contingency amount of \$11,400 (10% of contract) to cover the cost of unforeseen or additional work.

Well 16 Building and Related Facilities, Project E-940 – Mr. Gould reported that in order to meet the District's needs to complete this project and the other capital projects for FY 15/16, staff has requested a proposal from Cannon to provide quality control inspection services for the remainder of the Well 16 project. CVWD's Assistant Engineer Christina Olmedo and Construction Inspector Cory Whitman have been providing construction management and inspection services for this project and the recently completed pipeline. However, the Engineering Department has other Capital Improvement projects that are either in the design phase or will be under construction within the next month and will require the attention of Ms. Olmedo and Mr. Whitman. Cannon provided a proposal for quality control inspection services for \$69,380. This includes full-time inspection, daily and weekly reports, responses to request for information, verification of equipment delivery, coordination with CVWD personnel, coordination with Glendale and project close-out. This will relieve staff to move forward on the remaining capital improvement projects for FY 15/16 and complete Well 16 in December 2015.

Following discussion:

It was moved by Director Erickson, seconded by Director Tejeda and carried by a 4-0 vote to authorize the General Manager to enter into an agreement with Cannon Corporation for quality control inspection services related to the construction of the Well 16 building and related facilities at a cost of \$69,380.

INFORMATION ITEMS – None.

WRITTEN COMMUNICATIONS TO DISTRICT – Letter written to the Board of Director from Jim Conley a CVWD customer regarding our cost structure.

REPORTS OF PERSONNEL

SECRETARY-TREASURER – Mr. Mitchell provided the Summary of Cash and Investment report which contained the following items:

Investment Portfolio Summary – as of October 2, 2015:

Cash Accounts	\$33,790
Great Pacific Securities	\$1,774,372
Bond Debt Service Fund Acct	\$254,483
Local Agency Investment Fund	\$1,248,885
Transfer from MTBE Reserve	\$2,000,000
Federal Farm Credit (78)	\$499,460
Federal Farm Credit (81)	\$975,290
Federal Farm Credit (83)	\$499,510
Federal Farm Credit (86)	\$981,350
Federal Farm Credit (87)	\$499,700
Federal Farm Credit (96)	\$960,666
Federal Farm Credit (97)	\$1,222,665

MTBE Contingency Funds

Local Agency Investment Fund	\$826,489
Great Pacific Securities	\$1,778,757
Transfer to Water Reserve	(\$2,000,000)
Federal Farm Credit (M-35)	\$821,016
Federal Farm Credit (M-36)	\$982,490
Federal Farm Credit (M-38A)	\$982,780
Federal Farm Credit (M-38B)	\$982,780
US Treasury (M-39A) SOLD	
US Treasury (M-40)	\$982,490

Fund Balances at July 31, 2015

Water	\$11,713,566.65
Wastewater	\$5,453,739.16

Mr. Mitchell also said that he will not be at the October 20, 2015 meeting.

GENERAL MANAGER – Mr. Love reported that the Crescenta Valley community continues to exceed the State mandated water conservation goal of 24%. The State Water Resources Control Board has issued clarification on compliance and enforcement. Compliance will be determined on a cumulative basis not month by month. September water production was 3.22 MGD compared with 4.98 MGD in 2013 representing a 35% reduction in water use. Cumulative water consumption June to September was 3.44 MGD compared with the conservation target of 3.76 MGD. Revenue impacts resulting from the increased water conservation are being monitored closely. Actual water sales revenue for July through August is \$178,000 less than budgeted; this is partially offset by an estimated reduction of power and purchased water expense of \$130,000. Staff has identified an additional \$175,000 of operational expense reductions. This month there are two anniversaries: Jim Halaszynski – 18 years, and Jaysen Ortega – 2 years. As of October 1st, the district has worked 479 days without a lost time accident. September General Manager's meetings: September 2nd, Governors Drought Task Force - September 3rd, CVWD Safety Lunch – September 13-15, Water Reuse Conference – September 16th, FMWD Finance Committee – September 17th, Crescenta Valley Town Council – September 18th, ACWA Region 9 Drought Workshop – September 19th, Pancake Breakfast – September 24th, FMWD Managers Meeting – September 28th, FMWD Board Meeting – September 30th, PWAG.

DISTRICT ENGINEER

Water Production – For the period of September 1 through September 30, 2015, water production averaged 96.6 million gallons per day, which is **26.2% less** than the daily average production of the same period in 2014. This is **33.0% less** from the daily average production of the previous five years. SWRCB Conservation – 30.6% less than June 2013 - February 2014 period.

Rainfall: September 2015	2.00"
Season-to-date:	14.28"

Administrative and Field Operations – Mr. Gould provided a memorandum and discussed the following:

Rainfall Update – 2.00" for September 2015. Rainfall total for 2014-15 is 14.28".

Report on Engineering:

CIP Projects – Ocean View Chlorination Project – Building – Mobilization – Early November 2015. Treatment Equipment – Shop Drawing Review. Electrical Work – Finalizing design. Site work for CVWD crews – Scheduled for late October 2015. Pipeline Projects – Under design. 2600 Block of Harmony Place, 2700 Block of Brookhill Avenue, 3900 Block of Park Place, 2800 Block of Prospect, and 4400 Block of Glenwood. Well 16 – Pipeline and Building. Building & Facilities – Under construction. Pickens Canyon Slope Repair – Staff met with property owners. Working on Access Agreements. Erosion Control Plan. Construction Documents – Complete. Advertise for Bids – October 5, 2015. Bid Opening – October 21, 2015. Start construction – November 9, 2015. AMEC – Inspections services.

Water and Wastewater Cost of Service Study – Kickoff meeting – October 7, 2015.

Crescent Valley County Park Stormwater Recharge Facility Study – Preliminary Report – 45% complete.

Nitrate Removal Treatment Facility at Well 2 Project – Grant Application – Preliminary approval – November 2015.

ULARA – Administrative Committee Meeting October 21, 2015.

La Canada Flintridge – Water Committee – No Report.

Water Meter Replacement Program – FY 15/16 water meter replacement program. Replaced 97 meters to date.

Report on Administrative and Field Operations:

Well Status – Well production capacity was averaging 2.0 MGD for September.

FMWD – Shutdown – October 7, to October 8, 2015 to repair a broken valve.

Field Maintenance and Operations update for September 11 – September 30, 2015

Water lateral leaks & repairs

- 2336 Henrietta
- 5112 Pennsylvania
- 2565 Evelyn
- 3106 Harmony
- 3126 Orange
- 2951 Fairmount
- 2535 Community
- 2950 Mayfield
- 4909 Caminito Lane
- 2737 Alabama
- 4405 Ramsdell

Water Main Leaks – Ramsdell & Mayfield.

Sewer Maintenance – 2500 Block Piedmont, Hermosa, Manhattan, Del Mar. 3900 – 4000 Blocks Rosemont. 3900 – 4000 Blocks Sunset. 2300 – 2400 Blocks Montrose (north and south side). 2400 Block Florencita.

PROGRAM SPECIALIST –

Monitoring Report Submitted to State for September 2015:

Production Numbers *

- Total Water Production July 2015: 296 AF
- Total Water Production July 2013: 458 AF
- Percent Reduction: 35%
- Residential Gallons per Capita per Day(R-GPCD) September 2015: 89

Compliance Reporting*

- Days of outdoor Irrigation Allowed: 2
- Number of Water Waster Complaints: 36
- Number of Follow-ups: 36
- Number of Warnings: 36
- Number of Penalties: 0

Mandatory Water Reduction Goal

- Compliance Period: June 2015 – February 2016
- Compliance Goal 380 AF
- Acre Feet Saved for July 162 AF
- Acre Feet Saved to Date during compliance period 584 AF
- Acre Feet Saved Beyond Required Target 204 AF

Turf Rebates: *

- Pending Applications: 73
- CVWD Funds Remaining: 0
- Funds Submitted to MWD 2014/15 FY: \$592,250
- MWD Funds Received 2014/15FY: \$495,690
- MWD outstanding: \$96,560
- Square Feet Removed 296,125

Mr. Love also reported that an audit of the turf rebate customers was conducted on September 15th – 17th. From the audit, ten customers cancelled their application which is approximately 13,800 square feet and \$27,600 that was unencumbered through the MWD rebate program. The 73 remaining applicants stated that they would be completed by the November 20th deadline.

The UWMP will be due to the Department of Water Resources July 1, 2016. Following interviews, FMWD has selected SA and Associates for the contract. All participating member agencies were in agreement with the selection. On Saturday, October 24th there will be a Smart Gardening Workshop at the CVWD Glenwood Operation Facility from 9:30 a.m. to 11:00 a.m. On Sunday, September 20, 2015, there was a level transducer failure at the Glenwood Forebay. This failure resulted in a low water level in the Forebay, which resulted in air being introduced into the distribution system in zones 1 and 2 through the booster pumps. Customer described the water as being white or milky in appearance. We had a total of 10 customers call related to this incident. Staff explained that there was air in the line and explained to customers how to correct the problem. Staff worked to bleed the air from the distribution system in zones 1 and 2. At no

time was water quality or availability impacted. On September 24, 2015 a notice of violation from the Glendale Fire Department, Environmental Management Center was received at the Glenwood Treatment Plant. The hazardous material reporting violation was for failure to submit the required information for the hazardous material permit into the California Environmental Reporting System. I immediately contacted the Environmental Management Center. The inspector responded and reported that the appropriate paperwork for the permit associated with the above Ground Diesel Tank installed 2011 was not filed. A letter of request for the information was mailed to the plant address in October of 2014. The letter was not responded to by plant personnel and was not forwarded to the main office. Currently I am working with the Glendale Fire Inspector to submit all the required documents to bring the permit back into compliance. A request to change the mailing address has been submitted and I am now the primary contact.

INFORMATION TECHNOLOGY – Mr. Hass reported on the Wastewater Diverter Valve Communications Upgrade – Project S-953. He gave a review of the background and purpose for the upgrade stating that the communications between the Glenwood plant and the local valve controls have historically travelled over a leased line from AT&T. Due to the age and nature of this technology, communications have degraded and required staff attention and additional time to keep remote controls and status available. Without stable communications an operator would need to be deployed twice during a cycle to manually actuate the valve located outside of the District. The treatment discharges after 10 p.m. which is problematic and costly. After extensive testing and some modification, staff and Wunderlich-Malec have integrated a new PLC controlled solution that leverages SMS texting for controls and status communications of the wastewater diverter valve. The legacy circuit is now offline and cancelled. This saves the District man hours for operators and technical staff by deploying this modern equipment for this process. Mr. Hass also reported that he attended the CUEMA Executive Summit in Palm Springs on September 21, 22, 2015.

ATTORNEY – Mr. Bunn reported that a couple of months ago the Public Records Act request that was made to MWD to release names and addresses of customers who received turf rebates. LADWP sued to prevent the release of information, and the judge granted a temporary restraining order, but only for the LADWP customers. MWD was free to release our customer's information. Since that time there are three other water agencies all represented by the same attorney, Upper San Gabriel, West Basin and FMWD have requested their own restraining order for their customers. That restraining order came too late for the initial release of the names from MWD, for customers up to June 2015. Another request was made for other names since June 2015, and the court has put a hold on this until a hearing in January 2016.

REPORTS OF COMMITTEES

Engineering Committee – Director Putnam reported that the Committee had not met; however a meeting will be scheduled as needed.

Finance Committee – Director Bodnar reported that the Committee had not met; however a meeting will be scheduled as needed.

Employee Relations Committee – Director Erickson reported that the Committee had not met; however a meeting will be scheduled as needed.

Policy Committee – Director Tejeda reported that the Committee had not met; however a meeting will be scheduled as needed.

Community Relations/Water Conservation Committee – Director Claessens reported that the Committee had not met; however a meeting will be scheduled as needed.

Emergency Planning Committee – Director Bodnar reported that the Committee had not met; however a meeting will be scheduled as needed.

DIRECTORS ORAL REPORTS

Director Erickson reported that he attended the CVTC meeting on September 17, and he attended the Octoberfest and no one asked him questions regarding water. He also attended the Korean BBQ Fest in La Canada and met Assemblyman Schiff. He said that he will be attending the MWD Delta Inspection Tour on October 9, 10, 11, 2015.

Director Claessens - No Report

Director Tejeda reported that she attended the retirement luncheon for Larry Byers and she also thanked to Board members for each taking turns bringing the refreshments.

Director Bodnar reported that he attended the CVTC meeting on September 17th and said that Mr. Love did a good job explaining the water overview. On September 19th, he attended the Foothill Fun Run & Breakfast event, where he and his daughter ran the 5K. He thanked staff for getting the District through the drought.

Director Putnam – No Report

CLOSED SESSION – No reportable action.

ADJOURNMENT

There being no other business to come before the Board at 9:15 p.m., it was moved by Director Bodnar and seconded by Director Tejeda that the meeting be adjourned to October 20, 2015 at 7:00 p.m.

APPROVED

Kenneth R. Putnam
President

Ron L. Mitchell
Secretary-Treasurer

CASH DISBURSEMENTS LIST

SEPTEMBER 2015



<u>Check#</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Description</u>	<u>Water Amount</u>	<u>Wastewater Amount</u>
0	9/28	Southern California Edison Co.	Power purchased 09/2015	24,723.76	507.39
32474	9/1	City of Glendale - Permits	E-940 Well 16 site - grading plan inspection fee	3,273.68	
32475	9/1	Airgas On-Site Safety Services, Inc	Calibrate MSA Orion gas monitor	80.00	
32476	9/1	American Water Works Assoc.	Membership renewal 10/1/2015 to 9/30/2016	1,407.00	469.00
32477	9/1	AVAYA Financial Services	Land line lease	380.69	126.89
32478	9/1	Gary Bates	Turf rebate	3,600.00	
32479	9/1	BC Laboratories, Inc	Water analysis	106.50	
32480	9/1	Wanda & Doug Bergstrom	Turf rebate	1,500.00	
32481	9/1	Bonnors Equipment Rentals	Misc rentals	277.61	5.76
32482	9/1	Building Block Entertainment Inc	2 Waterology performances at Mountain Ave	645.00	
32483	9/1	Marilyn Burghdorf	Turf rebate	1,500.00	
32484	9/1	California Building Evaluations & Const., Inc,	E-931 MCC at Oak Creek Reservoir	29,659.08	
32485	9/1	CalPers	Employee contribution 08/2015	20,239.63	11,973.05
32486	9/1	Choice Pest Control	Monthly billing for various sites	194.75	47.25
32487	9/1	City of Glendale Police Dept	False alarm charges	390.00	130.00
32488	9/1	City of Glendale Water & Power	Excavation permits	2,014.82	
32489	9/1	City of Glendale Water & Power	Power purchased	34,987.46	88.38
32490	9/1	Colonial Life & Accidents Ins.	Employee paid insurance	183.61	
32491	9/1	Elizabeth Constantino	Refund Check	48.09	
32492	9/1	Marianne Cooper	Turf rebate	1,680.00	
32493	9/1	Costco Wholesale Membership	Membership renewal	123.75	41.25
32494	9/1	Jenny Dimov	Turf rebate	4,600.00	
32495	9/1	Downey Brand Attorneys LLP	ULARA legal services thru 06/30/15	3,040.00	
32496	9/1	Downey Brand Attorneys LLP	ULARA legal services thru 07/31/15	2,807.50	
32497	9/1	E & R Construction, Inc.	Progress payment E-940 Rockhaven Well 16 Project	40,470.00	
32498	9/1	Lady & Ben Edwards	Turf rebate	5,600.00	
32499	9/1	Eleven West Builder's Inc	Flooding meter refund	964.86	
32500	9/1	Eurofins Eaton Analytical Inc.	Water analysis	380.00	
32501	9/1	Grainger	Hose reel for unit #3	316.34	316.34

<u>Check#</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Description</u>	<u>Water Amount</u>	<u>Wastewater Amount</u>
32502	9/1	Hilda Hacobian	Refund Check	100.00	
32503	9/1	Harrington Ind Plastics LLC	Couplings, bushings, P/Ewater service pipe	92.23	
32504	9/1	Just Tires, Inc.	Unit #36 - 4 new tires and alignment	825.53	275.18
32505	9/1	Lagerlof, Senecal, Gosney & Kr	Legal services	4,767.50	1,250.00
32506	9/1	Lagerlof, Senecal, Gosney & Kr	Public Water Agencies Group	233.75	77.92
32507	9/1	James Lam	Turf rebate	2,400.00	
32508	9/1	Myong Sun Lee	Turf rebate	1,800.00	
32509	9/1	Pat Leong & Carl Mikulecky	Refund Check	76.56	
32510	9/1	Mark Miller	Turf rebate	2,500.00	
32511	9/1	Mimecast North America, Inc.	Email security	150.00	50.00
32512	9/1	Cesar & Lupe Montes	Turf rebate	4,000.00	
32513	9/1	John & Patricia Morena	Turf rebate	4,400.00	
32514	9/1	Linda Mouron	Turf rebate	2,600.00	
32515	9/1	New Image Landscaping & Tree Service, Inc.	Monthly landscape	175.00	25.00
32516	9/1	Mary Orcutt	Refund Check	145.82	
32517	9/1	Pacific Tek, Inc.	Pickup hose, gauge and filters for the hydro excavator	538.18	180.07
32518	9/1	Paveco Construction Inc	List 2014-15-20 - various paving locations	22,504.69	
32519	9/1	Plumbers Depot Inc	Unit #31 - Install swivel on Vactor truck		507.93
32520	9/1	Younok Posluszny	Refund Check	86.88	
32521	9/1	Royal Wholesale Electric	Fuses for Markridge booster station	92.53	
32522	9/1	Aleida & Hossein Saadati-Sohi	Turf rebate	4,800.00	
32523	9/1	Sawyer Petroleum	671.8 gal.clear diesel/Glenwood	1,326.45	442.14
32524	9/1	Spectrum Business	Data Communication Glenwood 08/2015	2,307.61	769.19
32525	9/1	Spectrum Business	Data Communication Office 08/2015	1,712.40	570.79
32526	9/1	St Water Resource Control Brd.	T1 renewal for Joe Huerta	70.00	
32527	9/1	John Stepanian	Refund Check	45.67	
32528	9/1	Still Mor Automotive Inc.	Unit #36 - Parts & labor, oil change, trans serv.fuel filters	458.36	152.78
32529	9/1	Neil Symes	Turf rebate	2,250.00	
32530	9/1	Systemated Business Products	Stationary envelopes	379.84	379.83
32531	9/1	The Gas Company	Gas purchased	10.72	3.58
32532	9/1	Tri-Xecutex Corp	Upgrade security system at Mills office	741.66	247.22
32533	9/1	Univar USA Inc	1651 gallons of sodium hypochlorite	2,665.31	
32534	9/1	UPS	Shipping charges	23.80	23.78
32535	9/1	Alan Verdi	Special License Comp. for Welding 1	400.00	
32536	9/1	Western Water Works	8" x 2' vic.pipe and adapters for E-940	2,280.50	

<u>Check#</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Description</u>	<u>Water Amount</u>	<u>Wastewater Amount</u>
32537	9/3	Lucille's Smokehouse Bar-b-Que	Safety Lunch	636.99	212.32
32538	9/8	City of Glendale Water & Power	E-940 Well 16 Site- Building permits	2,613.43	
32539	9/8	City of Glendale Water & Power	E-940 Well 16 Site- Electrical permits	1,175.45	
32540	9/10	Crescenta Valley Water Dist.	Transfer to Payroll Account	86,100.00	36,900.00
32541	9/10	Ron Mitchell	Health Reimbursement	248.66	165.77
32542	9/10	Christy Joana Scott	Health Reimbursement	287.23	191.49
32543	9/10	Lynne Sovich	Health Reimbursement	58.13	38.76
32544	9/10	Pete Hilke	Reimbursement for filing fee E-956	147.72	
32545	9/10	Joseph A. Huerta	Mileage reimbursement	35.08	10.35
32546	9/10	Kim Rhoads	Mileage reimbursement for 08/2015	43.70	
32547	9/10	So Cal Water Utilities Assoc.	Vendors Fair admission 9/17/15	75.00	25.00
32548	9/10	United Traffic Service & Supply	Safety signs and equipment	302.30	100.76
32549	9/15	ACV Systems, LLC	Repair ACV valve at Rosemont Reservoir	1,149.22	
32550	9/15	ACWA/JPIA	Health insurance 08/2015	32,828.25	21,885.50
32551	9/15	ADS, LLC	New sewer flow meter for monitoring		8,593.00
32552	9/15	All American Landscape Co.	Monthly Maintenance	217.50	72.50
32553	9/15	Ameripride Uniform Services, Inc	Uniform rentals	399.16	133.05
32554	9/15	Anawalt Lumber & Materials Co.	Misc supplies	15.68	15.67
32555	9/15	ARC	Monthly MPS billing	860.52	286.84
32556	9/15	Regino Avalos	Trim oak trees at Main Office and remove oak tree at Sycamore house	510.00	170.00
32557	9/15	BC Laboratories, Inc	Water analysis	3,433.25	
32558	9/15	BC Laboratories, Inc	Water analysis	4,145.45	
32559	9/15	James Bodnar	AWWA Water education seminar and mileage	135.98	45.32
32560	9/15	Campbell's Automotive Service	Unit #1 - Replace brakes,install new plugs & flush transmission	1,247.24	415.74
32561	9/15	Cannon	E-931 Oak Creek - Services through 7/31/2015	26,218.82	
32562	9/15	Carmine Sardo Upholstery	Unit #33 -Repair front seats on tv van		470.25
32563	9/15	Dataprose LLC	Printing & postage controls 1-4	1,556.58	1,556.57
32564	9/15	Dell Marketing L.P.	Lease agreement	415.34	138.44
32565	9/15	Direct Connection	Business cards Kim Rhoads	33.48	33.47
32566	9/15	Do-it Center	Misc supplies	20.36	
32567	9/15	E & R Construction, Inc.	Project E-940 8 inch transmission main	133,570.00	
32568	9/15	Eurofins Eaton Analytical Inc.	Water analysis	758.00	
32569	9/15	Fedak & Brown LLP	Service through 08/2015	3,746.00	3,746.00
32570	9/15	First Choice	Coffee service Office & Plant	134.71	134.69

<u>Check#</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Description</u>	<u>Water Amount</u>	<u>Wastewater Amount</u>
32571	9/15	Foothill Car Wash, Lube & Oil	Oil changes for Units #44, #6, #9, #27	176.88	115.45
32572	9/15	Great America Leasing Corp.	Kyocera copier lease	575.68	575.68
32573	9/15	Bryan Jones	Longevity Pay for 20 Years of service	150.00	50.00
32574	9/15	Lincoln Financial Group	Dental and Long Term health 09/2015	3,312.82	2,208.54
32575	9/15	McMaster-Carr Supply Co	Miscellaneous supplies	18.12	18.12
32576	9/15	Municipal Maintenance Equipment, Inc.	Left tail light assembly for Unit #23A	83.97	27.98
32577	9/15	Napa Auto Parts	Return core charge for 3 batteries	369.80	
32578	9/15	O'Reilly Auto Parts	Misc parts 08/2015	73.53	24.51
32579	9/15	Office Depot - Credit Plan	Misc supplies 08/2015	181.88	181.88
32580	9/15	Orchard Supply Hardware	Misc hardware 08/2015	574.72	198.37
32581	9/15	Ramco	Crushed misc base	2,937.26	
32582	9/15	Rassac Air Systems	AC maintenance at Plant and Main Office & clean coils	1,116.34	372.10
32583	9/15	Ready Refresh by Nestle	Distilled water	75.87	
32584	9/15	Red Wing Shoe Store	Safety Boots Dennis Maxwell	104.23	34.74
32585	9/15	Royal Wholesale Electric	Electric supplies for booster pumps	391.88	
32586	9/15	Scotty's Industrial Products	Cutting tools and pipe wrenches	150.56	150.53
32587	9/15	Shell	Gas purchased	1,557.50	519.16
32588	9/15	Smog Boy	Smog checks for various service trucks from 2011 to 2015	957.41	664.64
32589	9/15	Spectrum Business	Cable for Mills house	62.62	20.87
32590	9/15	Star Brite Bldg. Maintenance Inc	Janitorial services 09/2015	618.75	206.25
32591	9/15	Still Mor Automotive Inc.	Unit #36 - Replace ball joints,inside tie rod & gear box	1,686.93	562.31
32592	9/15	Sully-Miller Contracting Co.	Cold patch	1,402.67	
32593	9/15	Judy Tejada	Turf rebate	2,400.00	
32594	9/15	The Gas Company	Gas purchased Glenwood	28.32	9.45
32595	9/15	Underground Service Alert/SC	Underground notification 08/2015	117.00	39.00
32596	9/15	Univar USA Inc	652 gal.bleach/Glenwood	1,052.56	
32597	9/15	UPS	Shipping charges	36.11	36.10
32598	9/15	Vision Service Plan Co-(CA)	Group Vision for 09/2015	259.50	173.00
32599	9/15	Waste Management - Sun Valley	Disposal service Office & Plant	699.07	233.02
32600	9/15	Western Water Works	2000 ft- 1" PE IPS pipe; elbows, nipples, couplings, adapters, ball valves, stems, nuts	9,607.76	
32601	9/23	Armen Abassian	Refund Check	119.58	
32602	9/23	ACWA/Joint Powers Ins. Authori	Auto General Liability program 10/1/15 to 9/30/16	45,426.89	45,426.88
32603	9/23	ACWA/JPIA	Health Insurance 09/2015	32,708.54	21,805.70
32604	9/23	Airgas USA, LLC	Monthly cylinder rental	190.08	190.07

<u>Check#</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Description</u>	<u>Water Amount</u>	<u>Wastewater Amount</u>
32605	9/23	American Van Equipment, Inc.	Bucket holders		107.41
32606	9/23	Aqua - Metric Sales, Co.	1,000 - 3/4" Iperl water meters	185,847.18	
32607	9/23	AT&T	Land line voice communication	1,170.68	320.32
32608	9/23	BC Laboratories, Inc	Water analysis	75.00	
32609	9/23	Caltrol, Inc	Rebuild kits for Nitrate Plant water meters	868.70	
32610	9/23	Jeong Seok Chae	Refund Check	50.51	
32611	9/23	Nazik Changryan	Refund Check	71.06	
32612	9/23	City of Los Angeles	Capital and O & M portion of Asssc		199,311.00
32613	9/23	Corporate Telecomm	Land line lease	175.52	58.51
32614	9/23	County Sanitation District #2	Inert loads to landfill	444.10	
32615	9/23	E & R Construction, Inc.	Refund for flood meter	925.00	
32616	9/23	Eurofins Eaton Analytical Inc.	Water analysis	240.00	
32617	9/23	Taylor Gill	Refund Check	23.34	
32618	9/23	Graybar Electric Co., Inc.	Smart UPS's for telemetering	554.72	184.91
32619	9/23	HD Supply Waterworks Ltd	2"threaded gate valves	902.96	
32620	9/23	Lagerlof, Senecal, Gosney & Kr	Legal services 08/2015	2,598.00	1,250.00
32621	9/23	Lagerlof, Senecal, Gosney & Kr	EORM Phase 2 Service - August Billing	250.00	250.00
32622	9/23	Logan Supply Co. Inc	Side mount toolboxes for new trucks	1,848.32	616.10
32623	9/23	Jesenia Lucero	Refund Check	49.00	
32624	9/23	Matt-Chlor Inc	2 - 1" chlorine injectors w/corps	692.98	
32625	9/23	Microflex Corporation	Miscellaneous supplies	265.63	265.63
32626	9/23	Mimecast North America, Inc.	Email security	150.00	50.00
32627	9/23	Neopost USA, Inc	Postage funds	451.00	451.00
32628	9/23	New Image Landscaping & Tree Service, Inc.	Monthly landscape maintenance	827.50	152.50
32629	9/23	Pacific Surveys, LLC	Well 10 Dynamic Video Survey	1,330.00	
32630	9/23	Powers Electric Products, Co.	Standard Brass Electrode for sounding wells	51.83	
32631	9/23	Royal Wholesale Electric	Spin Screw Terminal skt.	121.08	
32632	9/23	So Cal Tractor Sales, Inc	Hose assembly	74.56	24.85
32633	9/23	St Water Resource Control Brd.	T4 renewal for Raymond Dodge	105.00	
32634	9/23	Sully-Miller Contracting Co.	Cold patch	644.51	
32635	9/23	Univar USA Inc	1038 Gal. bleach for Glenwood Plant	1,675.71	
32636	9/23	Wells Fargo Card Services	Gould: AWWA Fall Conf. (Reg.); Tri-State Seminar (Reg. & hotel) for Dave Spain; breakfast for crews working overnight on a leak	704.45	199.50
32637	9/23	Wells Fargo Card Services	Hass: Monthly recurring charges; software	291.12	97.05

<u>Check#</u>	<u>Check Date</u>	<u>Payable To</u>	<u>Description</u>	<u>Water Amount</u>	<u>Wastewater Amount</u>
32638	9/23	Wells Fargo Card Services	Mitchell: Filters for ice maker; dinner before Board meetings	283.35	120.98
32639	9/23	Wells Fargo Card Services	Scott: Water Smart Conf. - airfare; dinner before mtg	136.66	45.55
32640	9/23	Wells Fargo Card Services	Tejeda: ACWA Fall Conf. - meals	71.25	23.75
32641	9/23	Western Water Works	Pipe and materials for E-940	25,968.71	
32642	9/23	Yale Chase Materials Inc	Unit #17 - Maintenance and repairs to forklift	579.65	193.13
32643	9/28	Cash-Petty Cash	Petty cash reimbursement	378.87	52.98
32644	9/28	Foothill Municipal Water	Water delivery	249,057.13	
Subtotals				<u>\$ 1,144,454.26</u>	<u>\$ 371,621.73</u>
Total Disbursements for September 2015				<u><u>\$ 1,516,075.99</u></u>	

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

Agenda Item No. 1
October 20, 2015

To: Honorable President and Members of the Board of Directors
From: Ron L. Mitchell – Secretary-Treasurer
Subject: **Appeal of Board Decision – Roderick & Karen Longpre**

AGENDA ITEM

Claim for Damages – Consideration regarding an appeal from Roderick & Karen Longpre of the Board's rejection of their Claim for Damages.

BACKGROUND:

Roderick & Karen Longpre are the property owners at 2357 Mountain Ave. and are claiming that pipes in their home burst as the result of work performed by District personnel in connection with the replacement of the service lateral and meter box at their home on August 5-6, 2015 in the amount of \$4,137.55.

This claim was discussed and rejected by the Board at the October 6th meeting. The Longpre's have submitted a request to appeal the decision of the Board in the email attached.

Please bring the materials provided for the last meeting for reference of this appeal. If you don't have the materials, they can found on the District's website under the October 6th meeting packet or you can contact staff for a copy of the materials and photographs.

RECOMMENDATION:

No recommendation.

Prepared by:

Submitted by:

Ron L. Mitchell
Secretary-Treasurer

Thomas A. Love
General Manager

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

Agenda Item No. 2

October 20, 2015

To: Honorable President and Members of the Board of Directors

From: David S. Gould, P.E. – District Engineer

Subject: **Installation of Electrical System for Chlorination Station at Williams Reservoir, Advertise for Bids, Project E-733CS-4**

ACTION ITEM

Installation of Electrical System for Chlorination Station at Williams Reservoir, Project E-733CS-4 – Consideration and motion to authorize the General Manager to advertise for bids for the installation of the Electrical System for Chlorination Station at Williams Reservoir with an engineer's estimate of \$59,500.

Background:

In 2008, CVWD received a Proposition 50 Grant from the State of California to construct an emergency water supply interconnection with the Los Angeles Department of Water and Power (LADWP) and the Foothill Municipal Water District (FMWD). In an emergency, water from the interconnection would supply not only CVWD, but could be brought through CVWD's system to FMWD's system and ultimately provide water to the La Cañada Flintridge and Altadena areas. The project would provide a second source of water to the Crescenta Valley, La Cañada Flintridge, and the Altadena areas in case the main water supply from MWD is interrupted due to a disaster event or planned shutdown at MWD's Weymouth Plant.

The Chlorination Station & Metering Vaults at Williams Reservoir project was separated into smaller phases using CVWD crews and specialty contractors to reduce the construction costs of the project.

On July 7, 2015 a contract was awarded to General Consolidated Constructors for the construction of the chlorination building at Williams Reservoir. While the building is being constructed, the remaining phases of the project will proceed such that the project can continue as soon as the building is complete.

On Sept 1, 2015 a contract was awarded to Cortech Engineering for the procurement and installation of the Chloramination Treatment System. The next phase of the project will be the installation of the electrical system and the final phase will be site work that will be performed by CVWD crews.

DISCUSSION:

The scope of work for this phase of the project (Phase 4) includes the installation of the electrical system which will include providing power to the chlorination station, power to the water sampling pumps within the valve vault and retrofitting the existing motor control center with the new electrical components. The cost estimate for Phase 4 of the project is \$59,500.

CVWD crews will be installing the electrical conduits between the building, the valve vaults and the motor control center. The electrical contractor will be pulling wires and installing the electrical system.

RECOMMENDATION:

It is staff's recommendation to authorize the General Manager to advertise for bids for the subject project. Staff will advertise the project within the next week to electrical contractors that have performed similar work for the water industry in Southern California. .

ENVIRONMENTAL REVIEW:

N/A

FUNDING AVAILABILITY:

The following table shows that there are sufficient funds available for the project:

Account Description	Amount
FY 14/15 Water CIP– Water Supply – Import Water	\$292,535
Proposition 50 Grant Funding	\$292,535
Total Funds Available for Project	\$585,070
Actual Construction Cost for E-733CS – 1	<\$256,648>
Actual Construction Cost for E-733CS – 2	<194,000>
Actual Construction Cost for E-733CS – 3	<43,200>
Amount Remaining in Project	\$91,222
Engineer's Construction Cost Estimate for E-733CS – 4	<\$59,500>
Additional costs such as inspection labor costs & contingency	<\$17,500>
Total Engineer's Cost Estimate	<\$77,000>
Amount Remaining in Water CIP – Water Supply – Import Water	\$14,222

Prepared by:

Brook Yared, P.E.
Associate Engineer

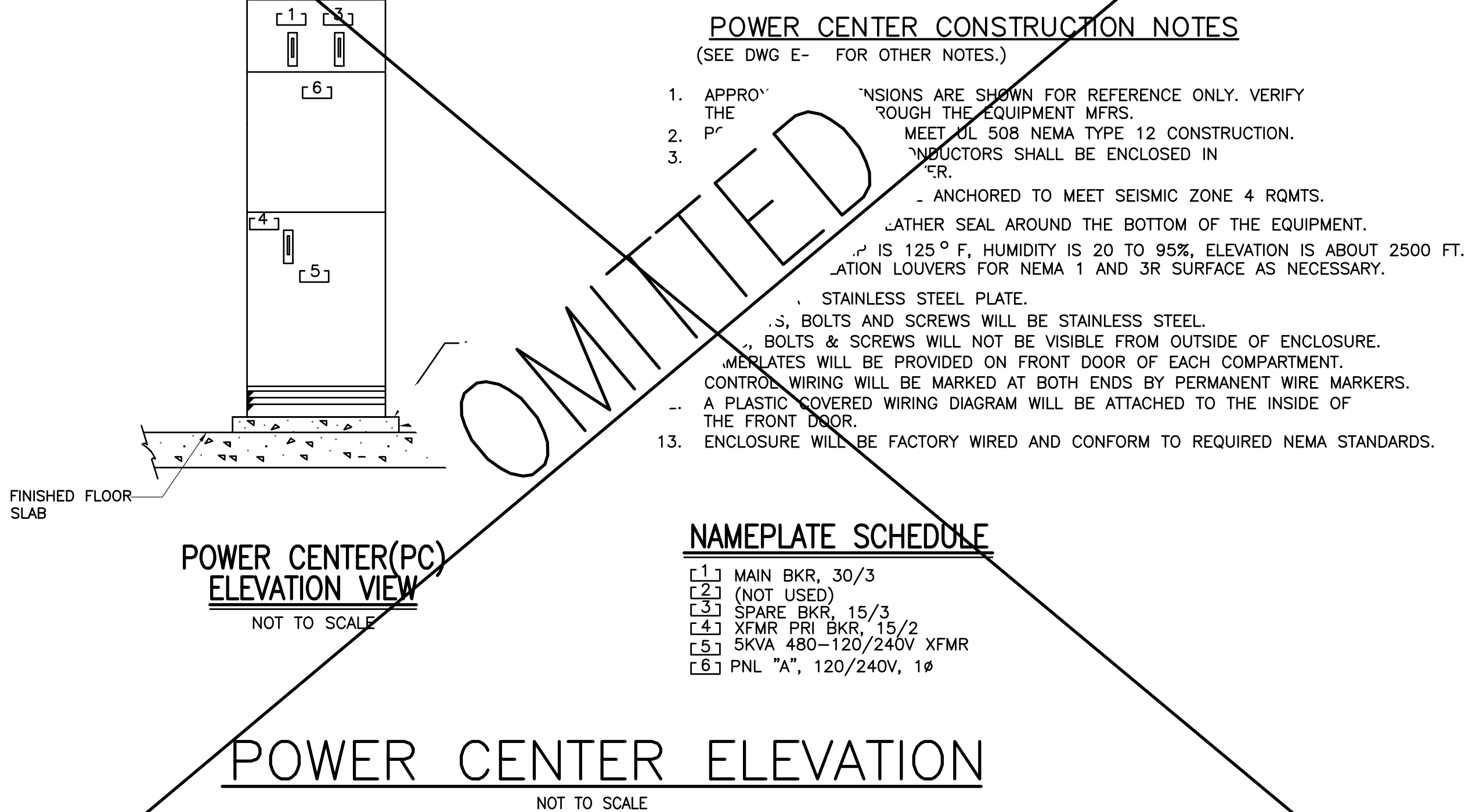
Submitted by:



David S. Gould, P.E.
District Engineer

Attachments: Construction Drawings

G:\Management\Board Meeting Staff Reports\2015\10-20-15 Board Memo - E733CS-4 Elec. AB.docx



CONDUIT SCHEDULE

- | | |
|---|---|
| ① | 2" C-3#10+1#10G, FROM (E) MCC, THRU DISC SW., TO PANEL "A". |
| ② | 3/4" C-3#12+1#12G, FROM (E) MCC TO ANALYZER CONTROL CABINET. |
| ③ | 2" C-6#12+1#12G, FROM CONTROL CABINET TO SAMPLE PUMPS #1 AND #2. (120VAC). |
| ④ | (NOT USED) |
| ⑤ | 2" C-W/ PULL ROPE, FROM (E) RTU TO FUTURE PLC LOCATION IN CL2 RM. |
| ⑥ | 2" C-40#14(D/I), 6PR#18 STP, 1#12G, FROM (E) RTU TO THE CONTROL CABINET. |
| ⑦ | (NOT USED) |
| ⑧ | (NOT USED) |
| ⑨ | 2" C-10#12+1#12G, FROM CONTROL CABINET TO SAMPLE PUMPS #3 AND #4, SOLENOID VALVE-1 (SV-1) AND SV-2. (120VAC) AND EXHAUST FAN IN VAULT |
| ⑩ | 2" C-4PR#18, STP, 10#14(S/PARE), 1#12G, FROM CONTROL CABINET TO FLOW XMTR-1 (FT-1) AND FT-2. (4~20mA SIGNALS) IN VAULT |
| ⑪ | (NOT USED) |
| ⑫ | (NOT USED) |
| ⑬ | (NOT USED) |
| ⑭ | 4" C-8#250MCM+2G, FROM (E) SWITCHBOARD TO GENERATOR CONNECTOR BOX. |

MARK "SPARE" FOR UNUSED CONDUCTORS IN THE FIELD JUNCTION BOX.

NOTE:

DASHED CONDUITS INSTALLED BY CVWD. CONTRACTOR SHALL FURNISH AND INSTALL EXTENDED CONDUITS, CONDUCTOR WIRING AND JOIN EQUIPMENT.

PANEL "A" SCHEDULE

120/240 VOLTS		1 Ø		3 W		PANELBOARD LOCATION				A JUDGE MCC		MIN 10000 ACP		FEED: _____ TYPE _____		
3Ø MAIN BKR																
		WATTAGE		E				L				WATTAGE		LOAD DESCRIPTIONS		
		# A # B		#	#	#	#	#	#	#	#	#	# A # B			
LOAD DESCRIPTIONS																
INT LTG		400		5	1	20		20	2	2		60			CHEM FEED PMP 1 & 2	
SPARE(FUTURE PLC)		200		3	3	20		20							EXH FAN, 1/3HP, NH4 RM	
RECEPT		360			3	5	20		20			828			EXH FAN, 1/3HP, GLZ RM	
SPACE						7										
		760 200		TOTAL				TOTAL				888 828				
		PHASE TOTAL				TOTAL LOAD										
		1648 1028				2.67 KVA (11 AMP)										

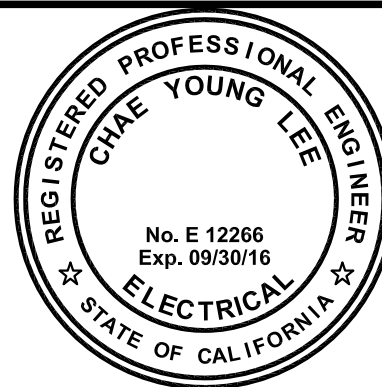
1-800-227-2600
DIGALERT



PLAY IT SAFE.
DIAL BEFORE
YOU DIG!

AT LEAST TWO
WORKING DAYS
TO EXCAVATING

REVISIONS			
NO.	DESCRIPTION	APP.	DATE
1	ELECTRICAL WORK DRAWINGS	TLK	10/8/15



Cheng
CALPOWER ENGINEERING, INC.

12266

09/30/201.

CIVILTEC
engineering inc.

*General Civil, Municipal, Water
and Wastewater Engineering,
Planning, Construction
Management and Surveying*

118 West Lime Avenue
Monrovia, Ca. 91016
Phone: (626) 357-0588
Fax: (626) 303-7957

DRAWN BY: CFD/P

DESIGNED BY: CFD

APPROVED: TLK

AS BUILT:

DATE _____

DEC. 201

DEC. 201

DEC. 201

DATE _____

DEC. 201

DEC. 201

DEC. 201

(SUPPLEMENTAL ELECTRICAL PLAN SET)

CONSTRUCTION DRAWINGS FOR THE

OCEAN VIEW CHLORAMINATION STATION

AND
F.M.W.D. INTER-CONNECT

F.M.W.D. INTER-CONNECT

SINGLE LINE DIAGRAM, EQUIPMENT ELEVATION

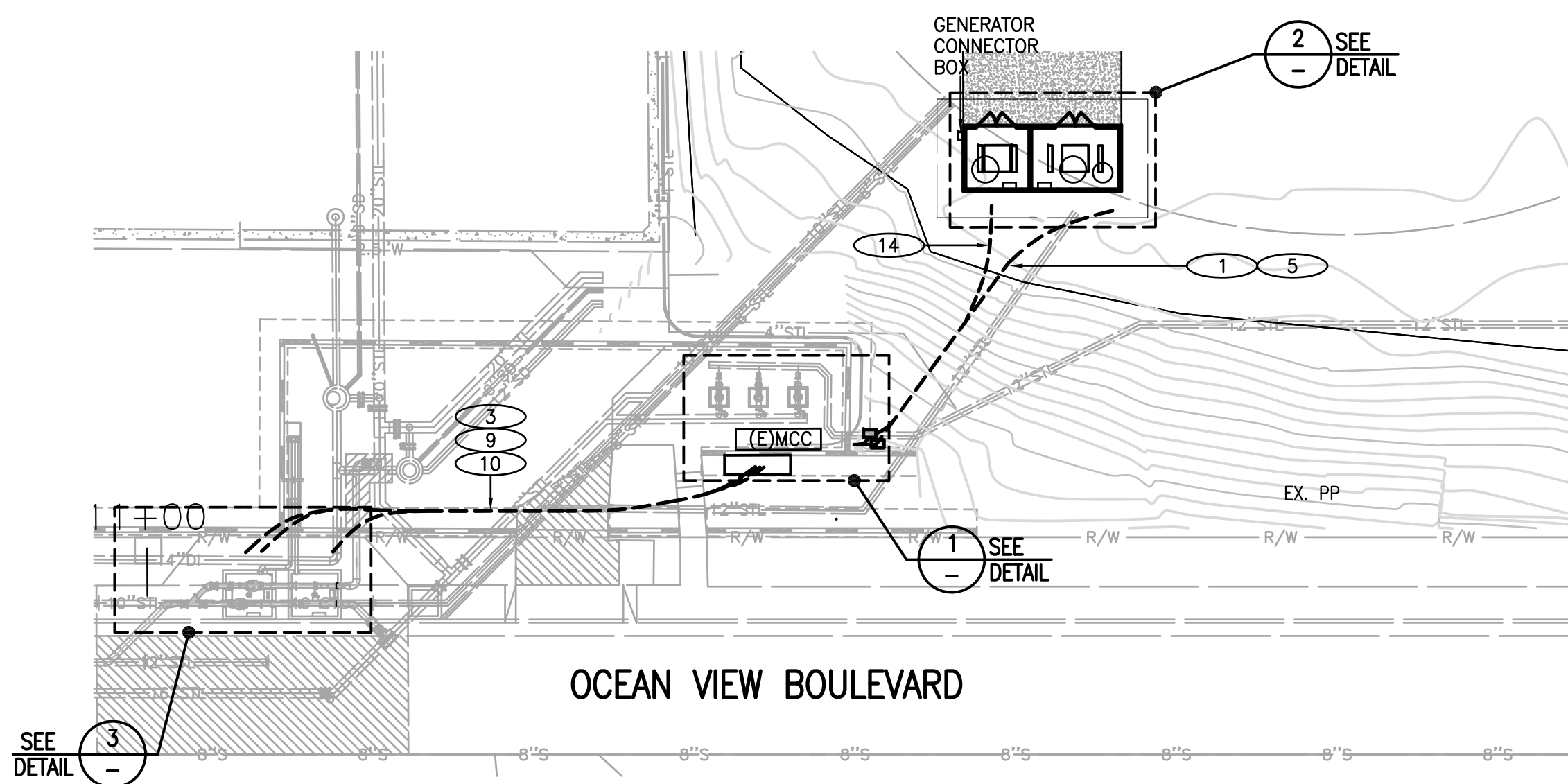
LA CAÑADA PERMIT NO.

LA COUNTY PERMIT NO

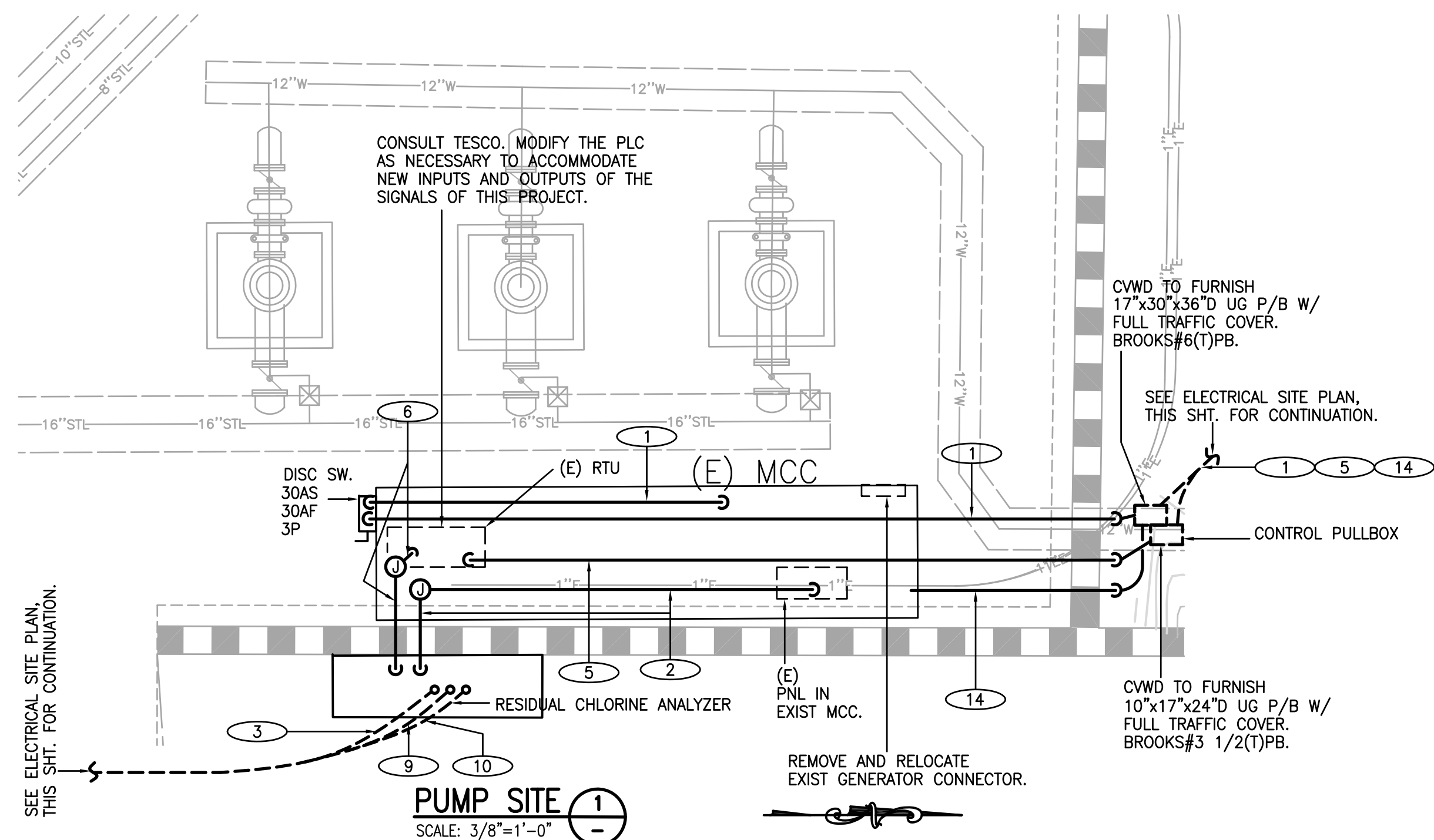
SHT. 15 OF 18 SHTS

COMPLETION DATE:

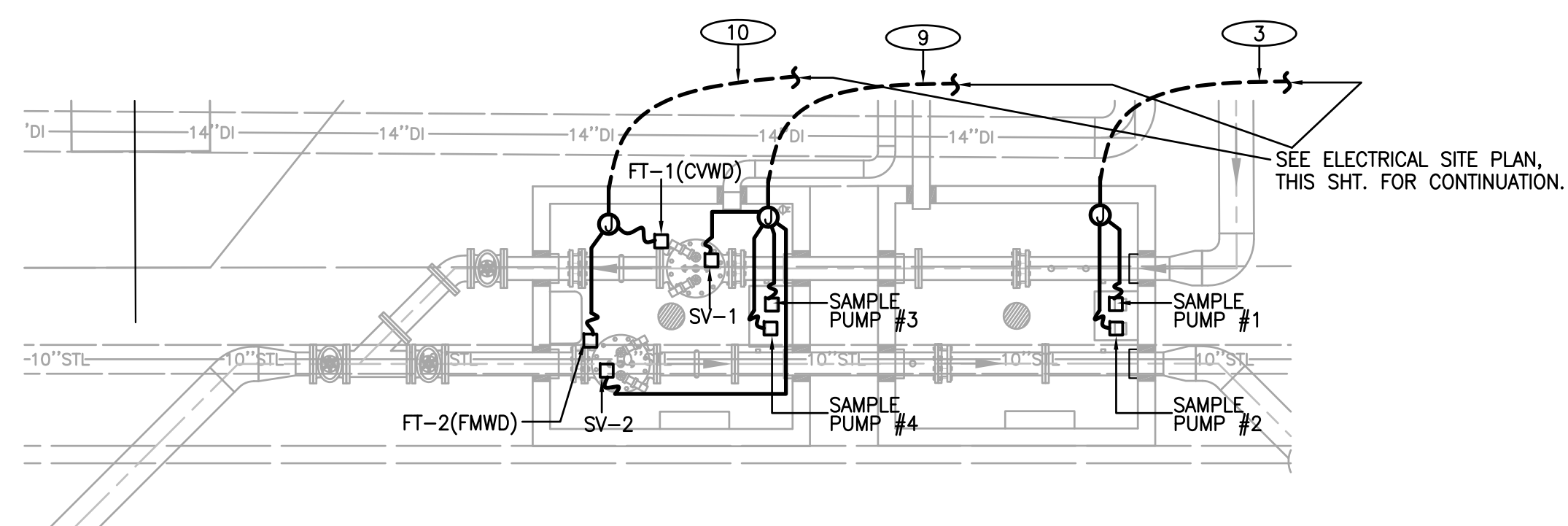
JOB NO.	FILE NO.
27198.02	E-733



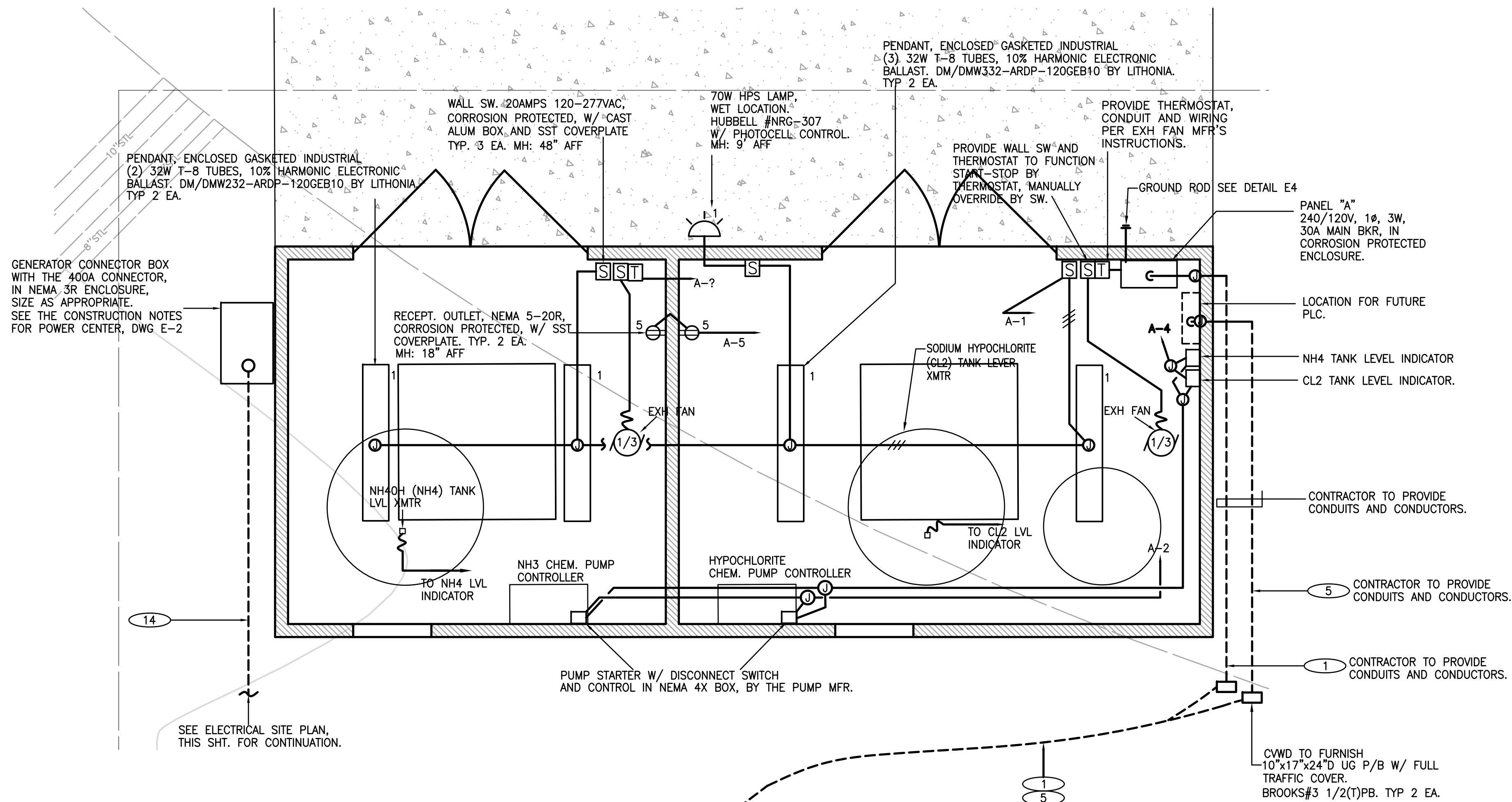
ELECTRICAL SITE PLAN
SCALE: 1"=10'



PUMP SITE
SCALE: 3/8"=1'-0"



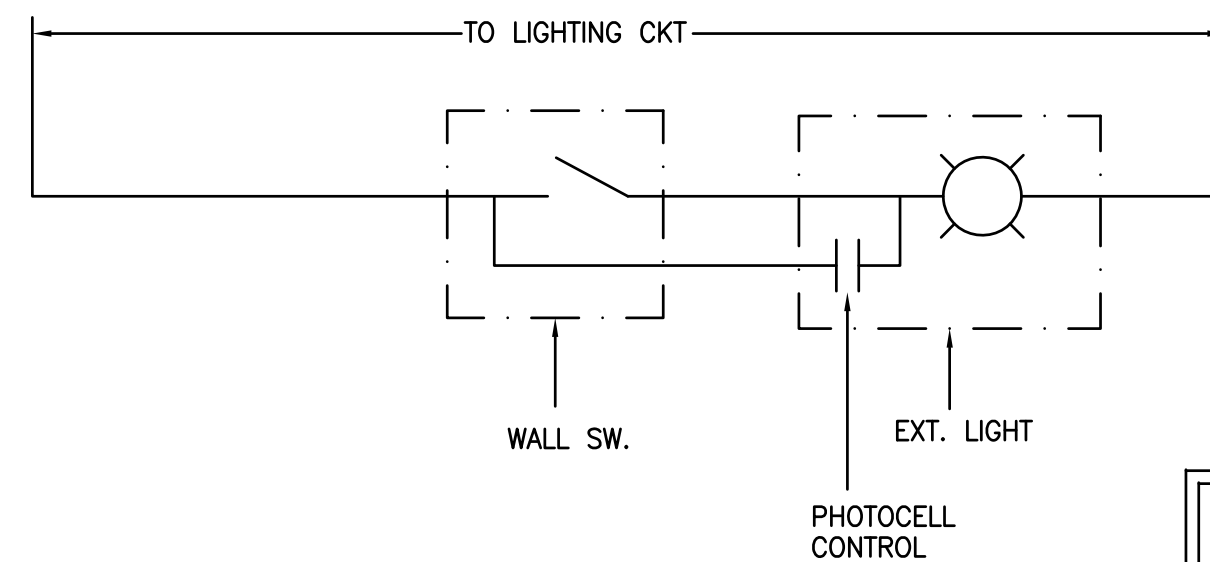
VALVE VAULT
SCALE: 1/4"=1'-0"



SPECIAL NOTES FOR CHLORINE BLDG PLAN

1. USE 40MIL PVC COATED RIGID GALV STL CONDUITS FOR ALL THE CONDUITS INSTALLED IN INTERIOR OF THE BLDG.
2. USE MIN. 1" CONDUIT FOR ALL THE INSTRUMENTS OR CONTROL CONDUIT, UNLESS OTHERWISE NOTED. USE MIN. 1" CONDUIT FOR ALL THE CONDUITS IN TO THE PLC, UNLESS OTHERWISE NOTED.
3. PROVIDE CONDUCTORS FOR ALL THE INSTRUMENTS OR CONTROL CONDUITS PER THE EQUIPMENT SUPPLIER'S (OR VENDOR'S) SPECIFICATIONS.

CHLORINE BLDG
SCALE: 1/2"=1'-0"



EXTERIOR LIGHT CONTROL SCHEMATIC

NOTE:

DASHED CONDUITS INSTALLED BY CVWD. CONTRACTOR SHALL FURNISH AND INSTALL EXTENDED CONDUITS, CONDUCTOR WIRING AND JOIN EQUIPMENT.

SPECIAL NOTE

ALL THE ELECTRICAL DRAWINGS ARE SCHEMATIC. CONDUITS OR WIRINGS ARE NOT SHOWN FOR SOME EQUIPMENT/DEVICES. IT SHALL BE CONTRACTOR'S RESPONSIBILITY TO COMPLETE THE PROJECT CONSTRUCTION PER DRAWINGS AND SPEC AT HIS DISCRETION AT NO ADDITIONAL COST TO THE DISTRICT. FOR ANY DISCREPANCIES, CONTRACTOR SHALL SUBMIT REQUESTS FOR CLARIFICATION DURING BIDDING PHASE.

(SUPPLEMENTAL ELECTRICAL PLAN SET)

CRESCENTA VALLEY WATER DISTRICT

CONSTRUCTION DRAWINGS FOR THE
OCEAN VIEW CHLORAMINATION STATION
AND
F.M.W.D. INTER-CONNECT

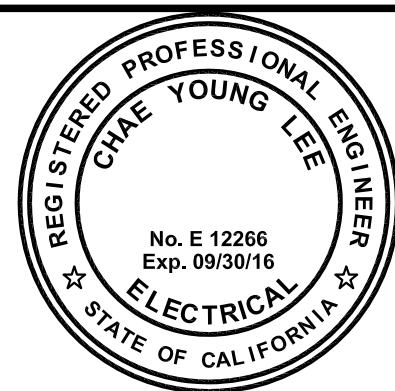
SITE PLAN

1-800-227-2600
DIG ALERT

UNDERGROUND
SERVICE ALERT

AT LEAST TWO
WORKING DAYS
PRIOR TO EXCAVATING

REVISIONS			
NO.	DESCRIPTION	APP.	DATE
1	ELECTRICAL WORK DRAWINGS	TLK	10/8/15



APPROVED BY:

CALPOWER ENGINEERING, INC.
12266 RCE 09/30/2015 DATE

PLANS PREPARED BY:

CIVILTEC
engineering inc.

General Civil, Municipal, Water
and Wastewater Engineering,
Planning, Construction
Management and Surveying
118 West Lime Avenue
Monrovia, Ca. 91016
Phone: (626) 357-0588
Fax: (626) 303-7957

SCALE: AS SHOWN	DATE
DRAWN BY: CFD/PWH	DEC. 2012
DESIGNED BY: CFD/PWH	DEC. 2012
APPROVED: TLK	DEC. 2012
AS BUILT:	

LA CANADA PERMIT NO.

LA COUNTY PERMIT NO.

SHT. 16 OF 18 SHTS.

COMPLETION DATE:
JOB NO. 27198.02
FILE NO. E-733

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

Action Item No. 3
October 20, 2015

To: Honorable President and Members of the Board of Directors
From: David S. Gould, P.E. – District Engineer
Subject: Lower Pickens Canyon Pipeline Crossing Repair Assessment Report, Project E-957

ACTION ITEM:

Lower Pickens Canyon Pipeline Crossing Repair, Project E-957 - Report and discussion regarding the Lower Pickens Canyon pipeline crossing repair project

BACKGROUND:

On May 30, 2015, a water main break occurred on the Lower Pickens Canyon pipeline crossing which is located on the slope near 5481 Ocean View Blvd. This pipeline is one of three pipelines that cross Pickens Canyon at three locations. This pipeline was installed in 1956 and repaired in 1972. The pipeline was repaired on May 30, 2015 with a stainless steel clamp to restore water to the area. The pressure in the pipeline is approximately 150 psi and the natural slope above and below the pipeline was severely eroded by the water. The existing pipeline was also undermined and there is no soil supporting it.

Staff determined that the pipeline would have to be repaired or replaced to prevent any future leaks. Staff also concluded that the slope would have to be replaced to provide a structural base for the pipeline and to prevent any future erosion of slope.

DISCUSSION:

Staff has been working on this project since June 2015 and the following is a summary of activities:

Date	Task
5/30/15	Pipeline Failure
6/18/15	Site visit with AMEC
7/7/05	Award Contract to AMEC for Field Investigation
8/4/15	Field Investigation with AMEC, DMc Engineering and Montrose Search & Rescue
8/10/15	Field Crews repaired leak on the existing repair clamp including a shutdown
8/11/15	Award Contract to DMc Engineering for Topographic Survey and Property Mapping
8/15/15	Site visit with Board Members
8/28/15	Preliminary assessment review by AMEC and Review with staff
9/4/15	Site visit with a contractor, DJ Reynolds, Inc., about hillside slope repair and a preliminary cost estimate
9/4/15	Field Crews repaired leak on the existing repair clamp
9/9/15	Site visit with a contractor, J. DeSigio Construction, about pipeline replacement
9/9/15	Site visit with a contractor, Underground Solutions, about pipeline replacement with HDPE pipe
9/9/15	AMEC - Pickens Canyon Slope Repair Evaluation
9/10/15	Complete Aerial Topographic Survey and Property Mapping
9/11/15	Engineering Committee Meeting with Consultants
9/15/15	Authorized Staff to proceed with temporary erosion control plan
9/21/15	Staff met with property owner at 5475 Ocean View
9/25/15	Staff met with property owner at 5481 Ocean View
10/4/15	AMEC - Site Investigation - Bottom of Pickens Channel
10/7/15	Complete Contract Documents - Sent to Contractors; advertised in Construction Market Daily and Dodge Construction Report
10/13/15	Pre-Bid meeting at Job Site
10/21/15	Bid Opening for Pipe and Slope Stabilization and Erosion Control Plan

Pipe and Slope Stabilization and Erosion Control Plan

Staff worked with DMC Engineering and AMEC to prepare plans and specification for the protection of the pipeline and slope. The design calls for the contractor to build a support structure made up of Portland cement bags underneath the exposed pipe to provide stability. The cement bags will be wetted during construction and will provide a solid base for the pipe. A slurry backfill mixture will be added behind the cement bags to provide additional support. Finally, polyethylene sheeting will be placed above the eroded area to channel the surface flow away. See attached plans.

The contract documents were completed on 10/7/15 and were sent out to contractors and various construction bidding outlets. A mandatory pre-bid meeting was held on 10/13/15 at the job site and one contractor (DJ Reynolds, Inc) attended the pre-bid meeting.

Typically, if less than three (3) contractors attend a pre-bid meeting, staff would arrange for a second pre-bid meeting within the next 2 weeks. Since time is of the essence to proceed with this project before the upcoming rainy season, staff has decided to move forward with the bid opening on 10/21/15. DJ Reynolds has been to the site twice and has a good understanding of project. The engineer's cost estimate for the project is \$57,800 and the contractor indicated that his preliminary cost estimate was about the same.

Project Schedule

The following is the anticipated schedule for the project with the goal of completing the work in early December 2015.

TASK	Start Date	End Date	Calendar Days
Bid Opening	10/21/2015	10/21/2015	0
Award of Contract	10/21/2015	10/23/2015	2
Pre-Construction Meeting	10/30/2015	10/30/2015	0
Grading Permit – LA County	10/15/15	10/30/15	15
Mobilization	10/30/2015	11/9/2015	10
Property Owner Agreement	10/16/15	11/6/15	32
Slope Repair	11/9/2015	12/9/2015	30

Cost Summary

The following is a summary of approved or anticipated cost to date.

Item No.	Task	Cost
1	Pickens Canyon Slope Repair Evaluation Report - AMEC	\$10,109
2	Aerial Topographic Survey & Property Research - DMC Engineering	\$14,420
3	Preliminary Design Report - DMC Engineering	\$15,480
	Previously Approved Subtotal	\$40,009
4	Design - Temporary Erosion Control Plan - DMC Engineering	\$7,500
5	Design - Temporary Erosion Control Plan - AMEC	\$10,400
6	LA County & Environmental Permitting - AMEC	\$8,000
7	Inspection Services - Temporary Erosion Control Plan - AMEC	\$12,000
8	Construction Cost Estimate - Temporary Erosion Control Plan	\$57,500
	Subtotal	\$95,400
	Amount Approved by Board - 9/15/15	\$100,000
	Amount Remaining	\$4,600
	Total Expenses to Date	\$135,409

SUMMARY:

The project is proceeding forward as discussed at the September 15, 2015 Board Meeting. Staff has met with the property owners to discuss the project and is working with legal counsel on finalizing the right-of entry agreements.

The next step will be proceeding with the design of the permanent pipeline and slope repair. Staff will be meeting with DMc Engineering and AMEC to discuss design options, review cost estimates and time schedules. In addition, working on permitting issues with U.S. Army Corps of Engineers, California Department of Fish and Wildlife and California Regional Water Quality Control Board

Also, staff will look into preparing a scope of work for a feasibility study for a long-term solution for providing water service to about 135 homes.

ENVIRONMENTAL REVIEW:

N/A

FUNDING AVAILABILITY:

N/A

Prepared by:



David S. Gould, P.E.
District Engineer

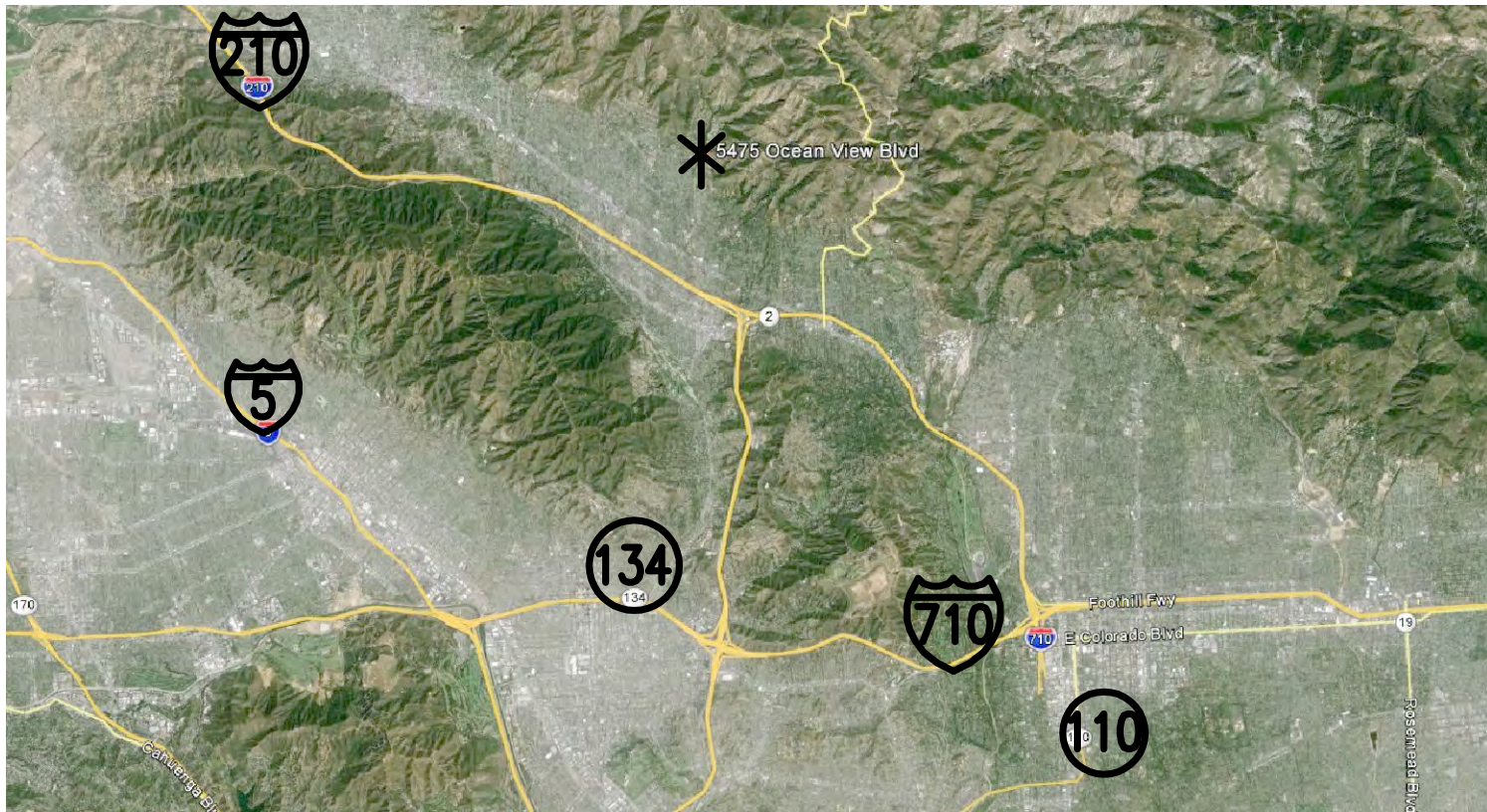
Submitted by:

Thomas A. Love
General Manager

Attachment:

1. Pipe & Slope Stabilization and Erosion Control Plan

\\cvfsxx\data\management\board meeting staff reports\2015\10-20-15 board memo - e-957 lower pickens slope status update.docx



VICINITY MAP
NOT TO SCALE

* 5481 OCEAN VIEW BLVD



CRESCENTA VALLEY WATER DISTRICT PLANS FOR CONSTRUCTION OF PIPE & SLOPE STABILIZATION AND EROSION CONTROL FOR LOWER PICKENS CANYON PIPELINE CROSSING PROJECT E-957



GENERAL NOTES:

- ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE "STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION", (SSPWC) CURRENT EDITION, EXCEPT AS MODIFIED BY THE PROJECT SPECIFICATIONS WHICH ARE A PART OF THIS CONTRACT.
- IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO KEEP ADJACENT STREETS CLEAN AT ALL TIMES. TRUCKS AND EQUIPMENT USING THE STREET SHALL NOT TRACK DIRT DEBRIS THEREON.
- CONTRACTOR AGREES THAT HE SHALL ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY; THAT THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS; AND THAT THE CONTRACTOR SHALL DEFEND, INDEMNIFY AND HOLD THE OWNER AND ENGINEER HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING FOR LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF THE OWNER OR THE ENGINEER.
- THE CONTRACTOR SHALL NOTIFY C.V.W.D. D.E. -- DAVID GOULD FIVE (5) WORKING DAYS PRIOR TO STARTING WORK. (818) 248-3925.
- ALL WORK SHALL CONFORM TO C.V.W.D. STANDARD SPECIFICATIONS AND STANDARD DRAWINGS.
- THE CONTRACTOR SHALL PRESSURE TEST DISINFECT AND FLUSH ALL PIPES UPON COMPLETION. THE REQUIRED TEST SHALL BE IN ACCORDANCE WITH C.V.W.D. TECHNICAL PROVISIONS. CVWD WILL PERFORM BACTERIOLOGICAL TEST SAMPLING.
- CONTRACTOR TO NOTE THAT EXACT LOCATION AND DEPTH OF EXISTING FACILITIES MAY VARY. CONTRACTOR SHALL VERIFY EXISTING DEPTH AND LOCATION OF ALL UTILITIES BY EXPLORATORY EXCAVATION AT TIME OF CONSTRUCTION. CONTRACTOR TO NOTIFY UNDERGROUND SERVICE ALERT PH. 1-800-227-2600, AT LEAST TWO WORKING DAYS PRIOR TO EXCAVATION.
- TRAFFIC CONTROL DURING CONSTRUCTION IS THE RESPONSIBILITY OF THE CONTRACTOR. TRAFFIC CONTROL SHALL CONFORM WITH REQUIREMENTS OF LOCAL TRAFFIC AUTHORITY.
- SHUT DOWN OF THE EXISTING WATERLINE REQUIRES 5 DAYS ADVANCE NOTICE TO THE RESIDENTS PRIOR TO ANY WORK. ALL SHUT DOWNS WILL BE PERFORMED BY THE DISTRICT. REFER TO WATERLINE AND VALVE SITE MAP HEREON. CONSTRUCTION WATER IS AVAILABLE AT AN EXISTING FIRE HYDRANT AT 5475 OCEAN VIEW. A TEMPORARY LINE CAN BE EXTENDED ALONG THE STREET CUTTER OR ALONG RIGHT OF WAY LINE. CONTRACTOR TO PROVIDE APPROPRIATE COVER OVER THE WATERLINE TO MAINTAIN DRIVEABLE ACCESS FOR THE DRIVEWAY AT 5475 OCEAN VIEW BLVD.
- ACCESS TO THE CONSTRUCTION SITE WILL BE THROUGH 5481 OCEAN VIEW. CONTRACTOR WILL BE REQUIRED TO PLACE APPROPRIATE PROTECTIVE MATERIAL TO PREVENT DAMAGE TO THE DRIVEWAY PAVERS. ANY DAMAGE WILL BE REPAIRED TO ITS PRE CONSTRUCTION CONDITION BY THE CONTRACTOR.



PROJECT LOCATION
5481 OCEAN VIEW BLVD

LOCATION MAP
NOT TO SCALE



INDEX OF DRAWINGS

SHEET NO.	DESCRIPTION
1	TITLE SHEET
2	CONSTRUCTION PLANS
3	SECTION AND DETAILS

SYMBOLS AND ABBREVIATIONS

C.V.W.D.	CRESCENTA VALLEY WATER DISTRICT	H.P.	HIGH POINT
S.C. GAS	SOUTHERN CALIFORNIA GAS COMPANY	I.D.	INSIDE DIAMETER
C. OF G.	CITY OF GLENDALE	INV.	INVERT OF PIPE
L.A. CO.	LOS ANGELES COUNTY	M.H.	MANHOLE
PAC BELL	PACIFIC BELL	N/CL	NORTH OF CENTER LINE
EDISON	SOUTHERN CALIFORNIA EDISON COMPANY	O.D.	OUTSIDE DIAMETER
APWA	AMERICAN PUBLIC WORKS ASSOCIATION	P.E.	PAD ELEVATION
AWWA	AMERICAN WATER WORKS ASSOCIATION	P.C.C.	PORTLAND CEMENT CONCRETE
A.C. PV'MT.	ASPHALT CONCRETE PAVEMENT	P.H.	PHONE
B.W.	BACK OF WALK	PWR POLE	POWER POLE
CML&CMC	CEMENT MORTAR LINED & CEMENT MORTAR COATED	P.L.	PROPERTY LINE
CL&W	CEMENT MORTAR LINED & WRAPPED STEEL PIPE	R.C.P.	REINFORCED CONCRETE PIPE
C.L.	CENTER LINE	R.S.	RESILIENT SEAT
CONC.	CONCRETE	S/CL	SOUTH OF CENTER LINE
C.F.	CURB FACE	STD.	STANDARD
E.P.	EDGE OF PAVEMENT	STD. DWG.	STANDARD DRAWING
EXIST.	EXISTING	S.S.	STAINLESS STEEL PIPE
F.E.	FLANGED END	T.P.	TELEPHONE POLE
F.L.	FLOWLINE	T.C.	TOP OF CURB
F.G.	FINISHED GRADE	T.G.	TOP OF GRATE
F.F.	FINISHED FLOOR	W.M.	WATER METER
F.S.	FINISHED SURFACE	W.V.	WATER VALVE
F.H.	FIRE HYDRANT	1215	STREET ADDRESS
G.V.	GATE VALVE		EXISTING WATER METER BOX
⊗ GV	GATE VALE		PROPOSED BLOW-OFF
⊗	CHECK VALVE		PINE TREE
⊗	ALTITUDE VALVE		BOGENVILLA BUSH
			OAK TREE

1-800-227-2600

DIG ALERT



PLAY IT SAFE.
DIAL BEFORE
YOU DIG!

UNDERGROUND
SERVICE ALERT

AT LEAST TWO
WORKING DAYS
PRIOR TO EXCAVATING

REVISIONS

NO.	DESCRIPTION	APP.	DATE

PLANS PREPARED BY:



Dmc ENGINEERING
CIVIL ■ SURVEYING ■ PLANNING ■ CONSTRUCTION
18 Technology Drive, Suite 100 Irvine, CA 92618
949.753.9393 ♦ dmc@dmceng.com
www.dmceng.com

SEAL:

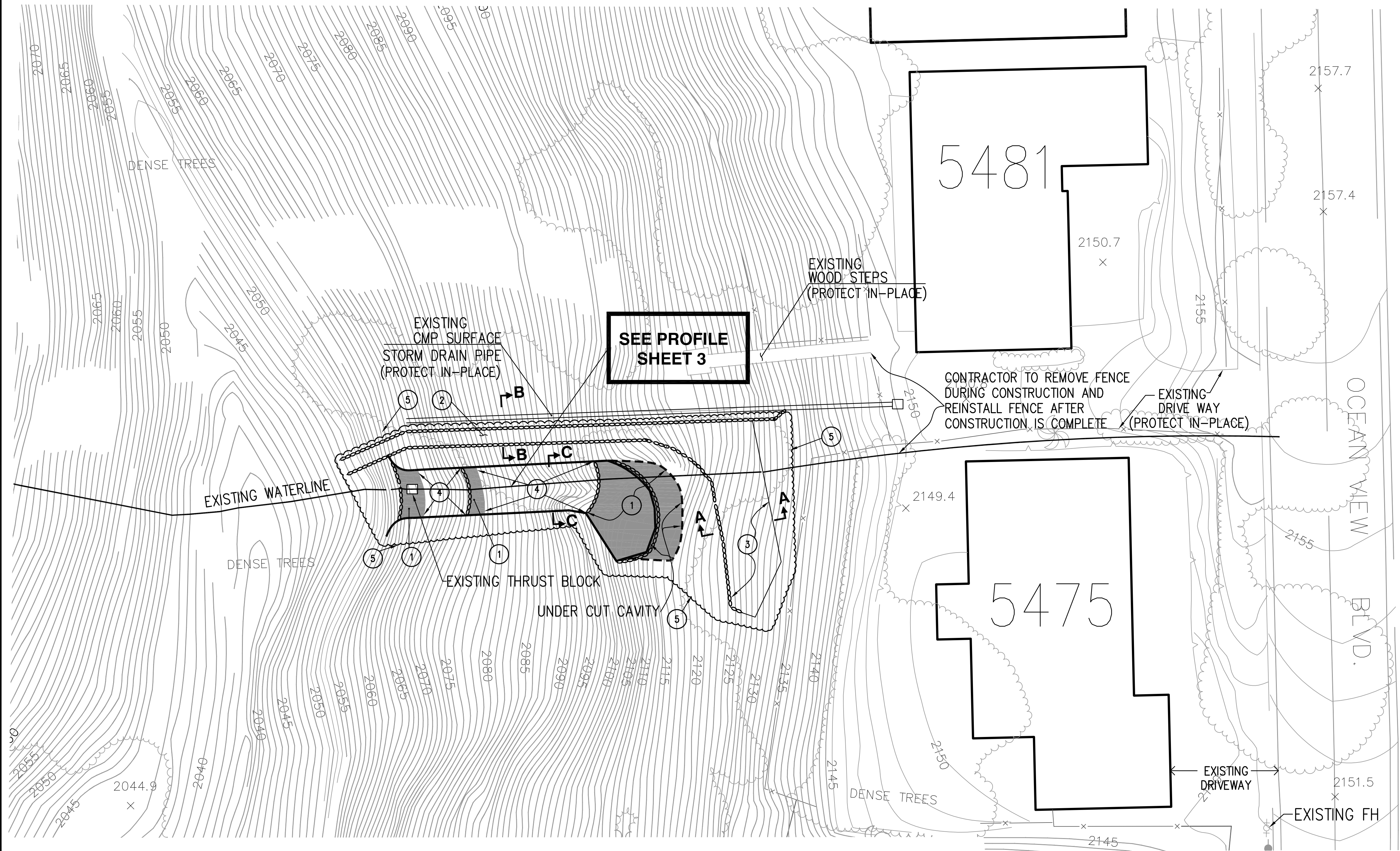
SCALE:	AS_SHOWN	DATE
DRAWN BY:	JGB	OCT. 2015
DESIGNED BY:	HC	OCT. 2015
APPROVED:	DJM	OCT. 2015
AS_BUILT:		

CRESCENTA VALLEY WATER DISTRICT

PIPE AND SLOPE STABILIZATION & EROSION CONTROL

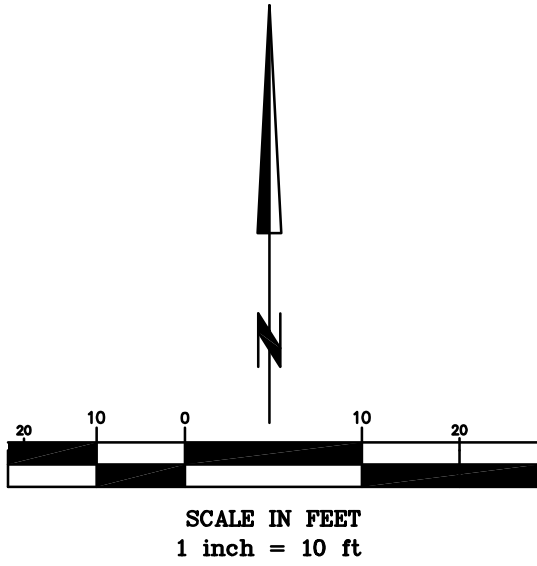
TITLE SHEET

SHT. 1 OF 3 SHTS.
COMPLETION DATE: 08/28/15
JOB NO. 1245-02
FILE NO. -

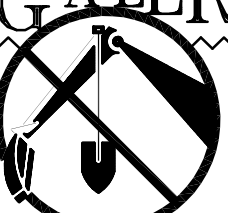


- CONSTRUCTION NOTES:**
- 1. INSTALL 96 POUND PORTLAND CEMENT BAGS TO SUPPORT WATERLINE AND (UNDER CUT CAVITY) AT 4 LOCATIONS. BAGS & SLURRY SHALL BE PLACED IN 2' HIGH MAXIMUM LIFTS AND ALLOWED TO SET UP PRIOR TO NEXT LIFT.
 - 2. CONSTRUCT PLASTIC RUNOFF SWALE PER SECTION "B-B".
 - 3. CONSTRUCT PLASTIC RUNOFF ENTRY APRON PER SECTION "A-A".
 - 4. LINE WASH OUT AREA WITH 10 MIL POLYTHELENE PLASTIC. USE SANDBAGS AND WOOD STAKES TO SECURE PLASTIC.
 - 5. CLEAR AND GRUB TO FACILITATE INSTALLATION OF SITE IMPROVEMENTS. LEAVE ROOT ZONE IN PLACE TO MINIMIZE GROUND DISTURBANCE.

- NOTES:**
- 1. CONTRACTOR TO STORE EQUIPMENT, VEHICLES, & MATERIAL IN STREET. AT A LOCATION THAT DOES NOT EFFECT SIGHT LINES FOR RESIDENTS BACKING OUT OF DRIVEWAYS.
 - 2. CONTRACTOR TO REMOVE DEBRIS INSIDE ERODED AREA BEFORE PLACING EROSION CONTROL MEASURES.



1-800-227-2600



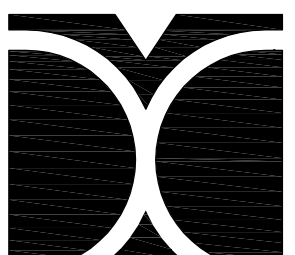
PLAY IT SAFE.
DIAL BEFORE
YOU DIG!

UNDERGROUND
SERVICE ALERT

AT LEAST TWO
WORKING DAYS
PRIOR TO EXCAVATING

REVISIONS			
NO.	DESCRIPTION	APP.	DATE

PLANS PREPARED BY:



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18 Technology Drive, Suite 100 Irvine, CA 92618
949.733.9393 ♦ dmc@dmceng.com
www.dmceng.com

SEAL:

SCALE:	AS_SHOWN	DATE
DRAWN BY:	JGB	OCT. 2015
DESIGNED BY:	HC	OCT. 2015
APPROVED:	DJM	OCT. 2015
AS BUILT:		

CRESCENTA VALLEY WATER DISTRICT

PIPE AND SLOPE STABILIZATION & EROSION CONTROL

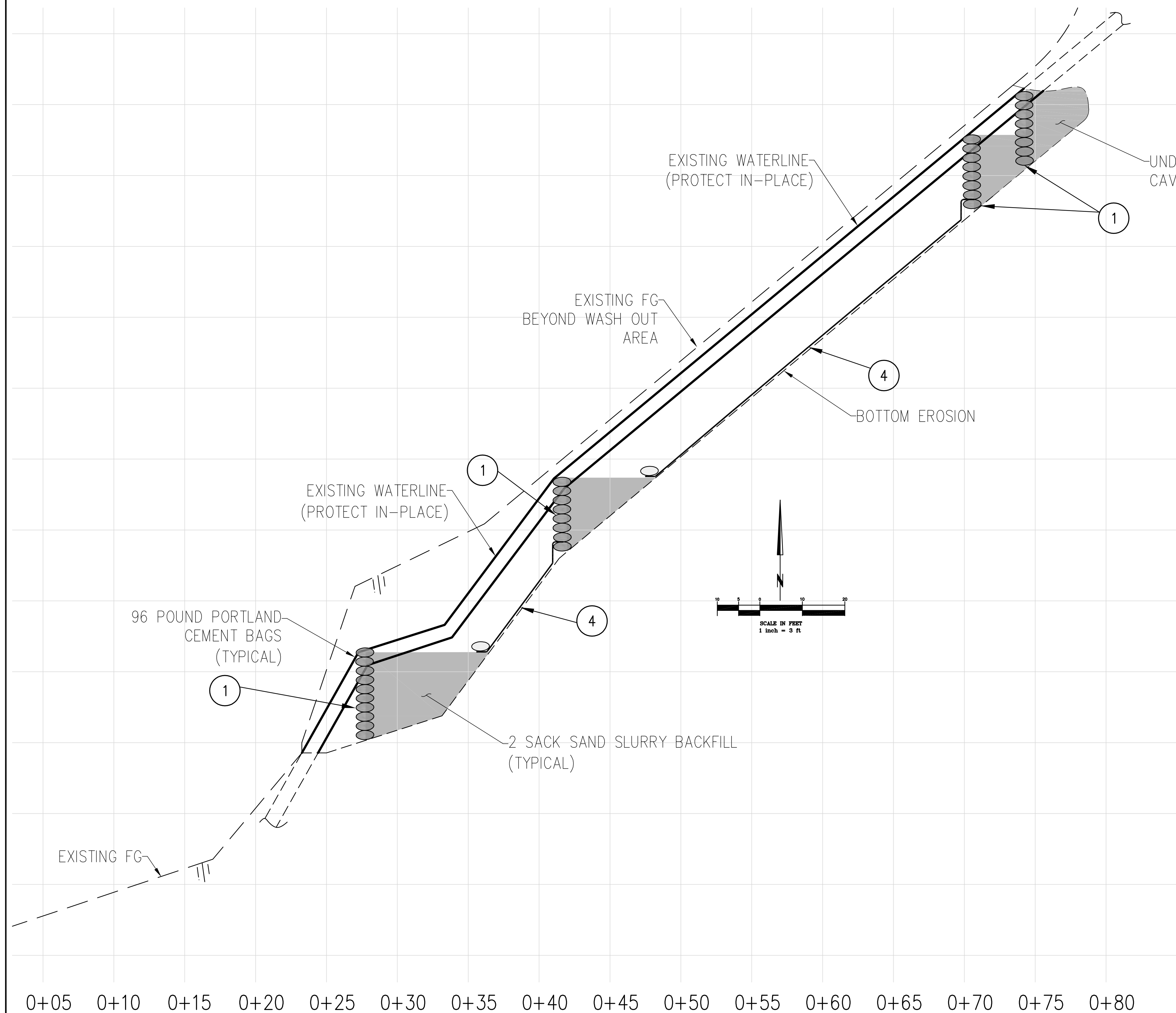
CONSTRUCTION PLAN

SHT. <u>2</u> OF <u>3</u> SHTS.	
COMPLETION DATE:	
JOB NO. 1245-02	FILE NO. -

10/02/15

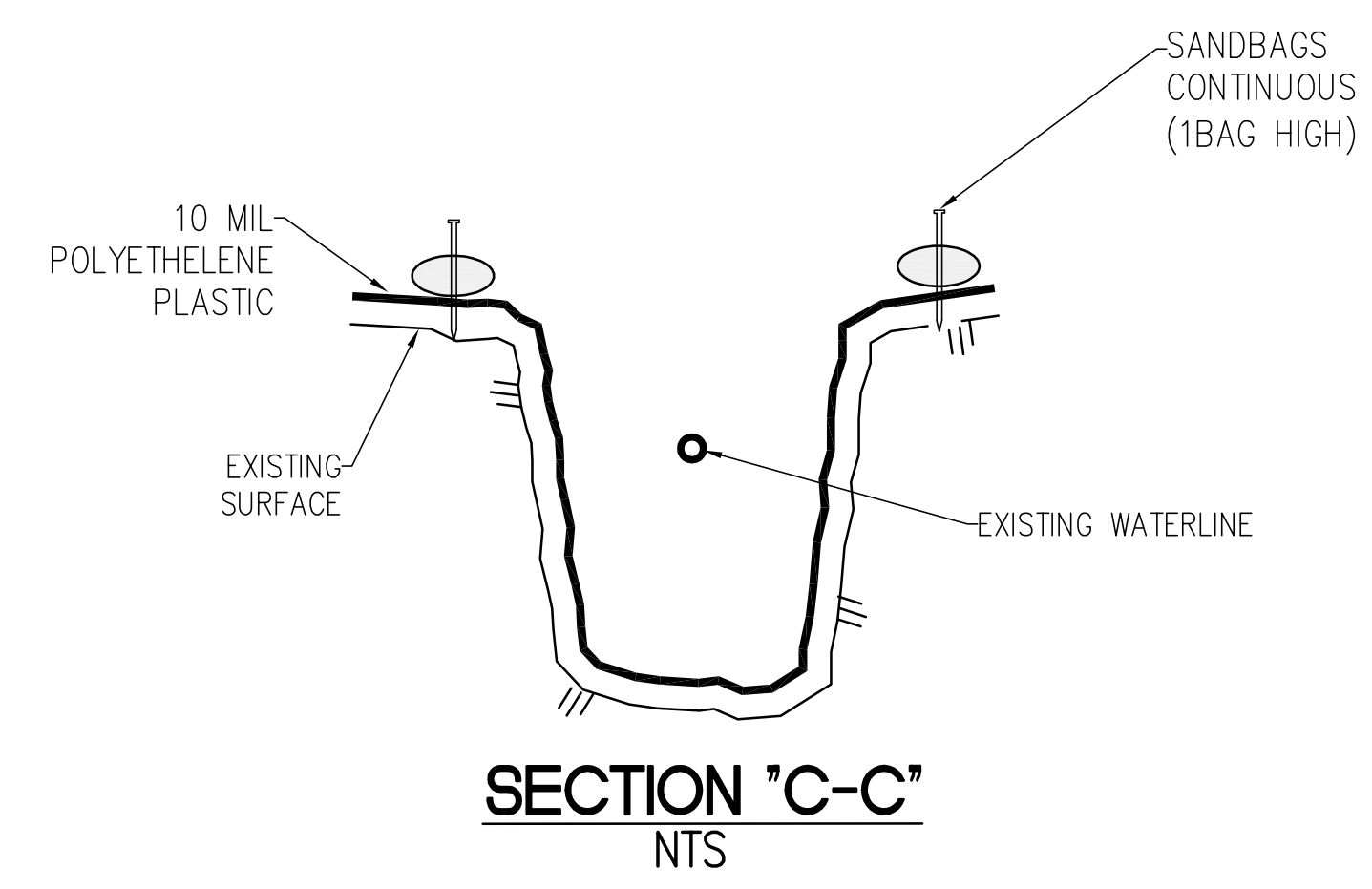
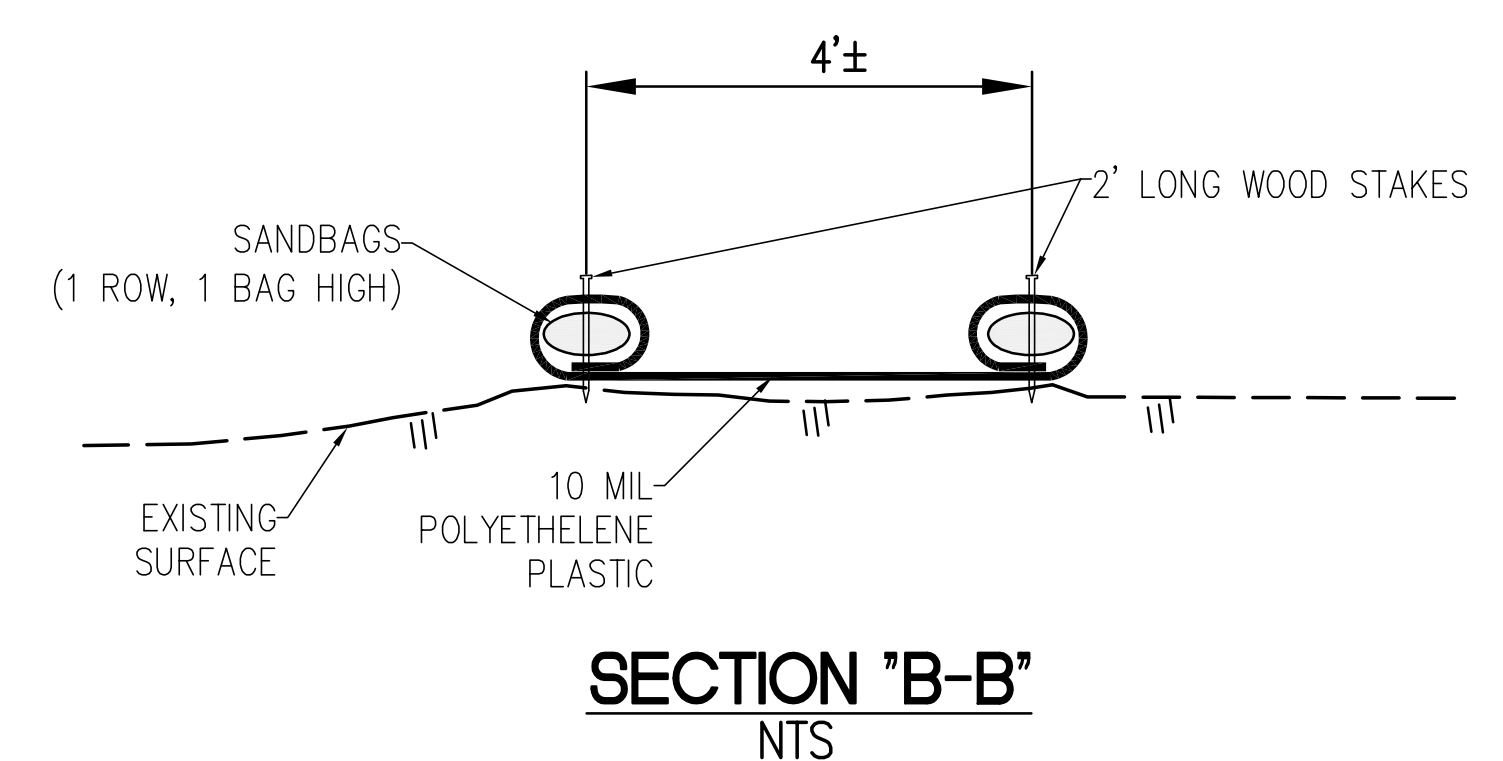
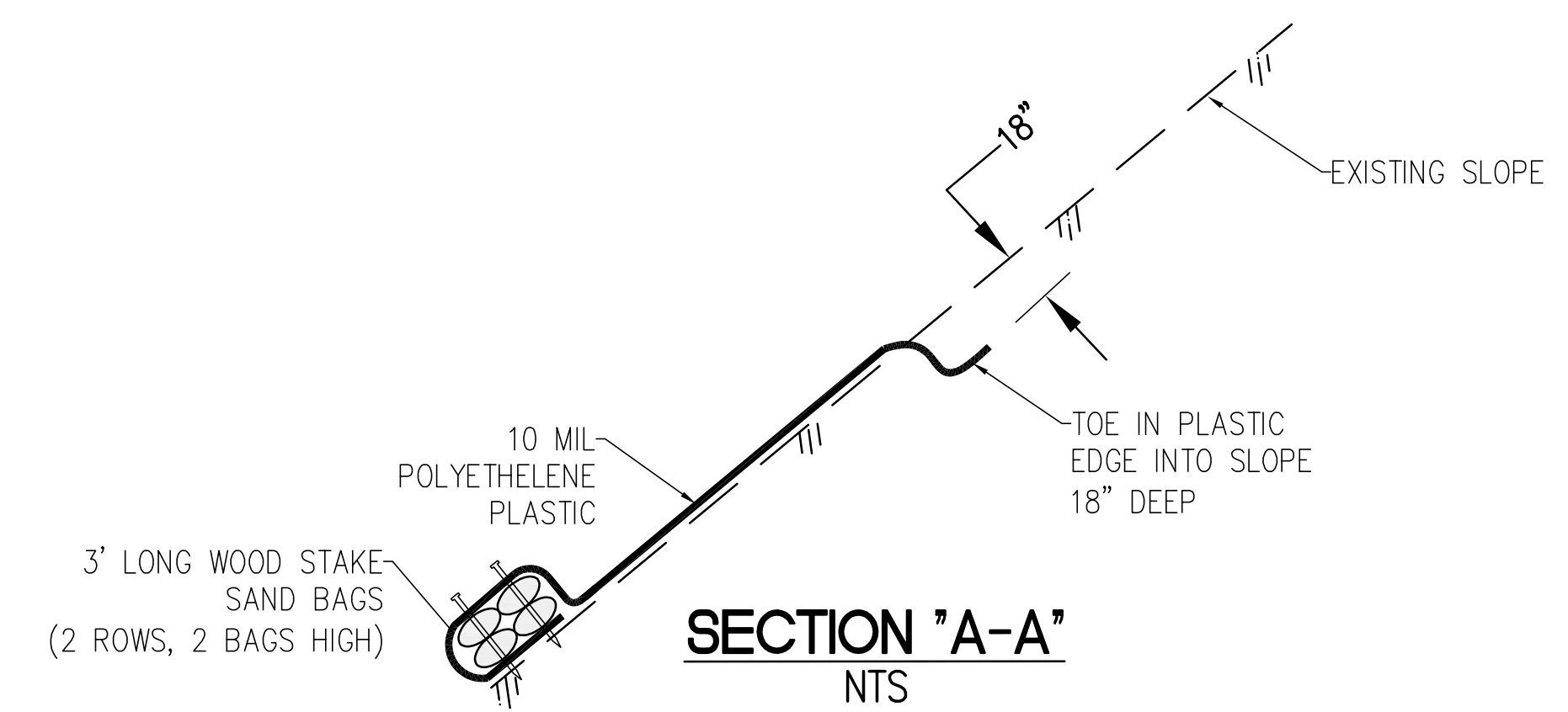
09/29/15

09/28/15



CONSTRUCTION NOTES:

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SEAL:	
SCALE:	AS_SHOWN
DRAWN BY:	JGB
DESIGNED BY:	HC
APPROVED:	DJM
AS BUILT:	

CRESCENTA VALLEY WATER DISTRICT	
PIPE AND SLOPE STABILIZATION & EROSION CONTROL	
SECTIONS & DETAILS	

SHT. <u>3</u> OF <u>3</u> SHTS.		
COMPLETION DATE:		10.02.15
JOB NO.	FILE NO.	09.28.15
1245-02	-	09.28.15

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

To: Honorable President and Members of the Board of Directors
From: Thomas Bunn – Legal Counsel - Lagerlof, Senecal, Gosney & Kruse
Subject: Review of the Brown Act

Action Item No. 4
October 20, 2015

ACTION ITEM:

Brown Act Review – Presentation on the Brown Act and discussion on how it pertains to the District

BACKGROUND:

The Brown Act refers to the Ralph M. Brown Act, located in the California Government Code 54950 *et seq.*, and was an act of the California State Legislature, authored by Assembly member Ralph M. Brown that guarantees the public's right to attend and participate in meetings of local legislative bodies.

DISCUSSION:

The Board of Directors has requested staff to provide an update on the Brown Act. Mr. Bunn will be making a presentation about the Brown Act and how it pertains to CVWD.

RECOMMENDATION:

N/A

ENVIRONMENTAL REVIEW:

N/A

FUNDING AVAILABILITY:

N/A

Prepared by:



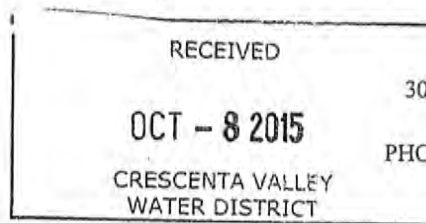
David S. Gould, P.E.
District Engineer

Submitted by:



Thomas Bunn
General Counsel
Lagerlof, Senecal, Gosney & Kruse

*Lagerlof Senecal
Gosney & Kruse
LLP*



30 NORTH LAKE AVENUE, 10TH FLOOR
PASADENA, CALIFORNIA 91101
PHONE: (626) 793-9400 • FAX (626) 793-5900

William F. Kruse
E-MAIL: WFKRUSE@lagerlof.com

*Written
Communication*

MEMORANDUM

To: Los Angeles County Independent Special Districts
From: William F. Kruse, Special Counsel
Date: October 6, 2015
Subject: Nomination of Candidate; LAFCO Representative

As you know, since 1994 special districts in Los Angeles County have been represented by two members of the Local Agency Formation Commission. The term of office of one of those representatives, Donald L. Dear, expires in May 2016. On behalf of the special districts of Los Angeles County, LAFCO has appointed us to assist in conducting the election to fill this position.

By law, independent special district seats on LAFCO are filled by the Special District Selection Committee. That Committee is made up of the presiding officers of each independent special district in Los Angeles County.

In order to expedite the process of electing a representative, I have included a form to be used to nominate candidates for consideration for the position. After nominations are received, each district will receive a complete package of nominee resumes, together with a ballot for consideration by the presiding officer of your board. Voting will be conducted by mailed ballot.

Nominations for the Committee's consideration are welcome. Please provide as much relevant information about the candidate as reasonably possible. Any biographical information and/or candidate statement should be limited to one page. Please remember that, to be eligible, the nominee must be an elected official or appointed to your board for a fixed term. Nominations must be received in the office of Lagerlof, Senecal, Gosney & Kruse, **ATTN: WILLIAM F. KRUSE**, no later than **5:00 p.m. on December 21, 2015**.

Please feel free to contact me directly with any questions.
Voice: (626) 793-9400
Fax: (626) 793-5900

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **REPRESENTATIVE**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: _____

Date: _____

Name of Candidate: _____

_____ is pleased to nominate

_____ as a candidate for appointment as special

district **REPRESENTATIVE** to the Los Angeles Local Agency Formation Commission. The

nominee is an elected official or a member of the board of an independent special district appointed

for a fixed term. For your consideration, we submit the following additional information together

with a resume of the candidate's qualifications.

Elective office: _____

Agency: _____

Type of Agency: _____

Term Expires: _____

Residence Address: _____

Telephone: _____

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

(Name of Agency)

By: _____

Its: _____

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

October 20, 2015
Staff Report

To: Honorable President and Members of the Board of Directors
From: Thomas A. Love, General Manager
Subject: Fiscal Year 2015/16 First Quarter Budget Review

First Quarter Budget Report

The Fiscal Year 2015/16 Budget assumptions for water sales revenue were based on meeting the state mandated conservation target. However, as previously reported, water demands are significantly below the conservation target. The resulting loss in water sales revenue is partially offset by reductions in purchased water and energy costs. The following tables summarize the financial impact for the first quarter and projected impact at fiscal year-end.

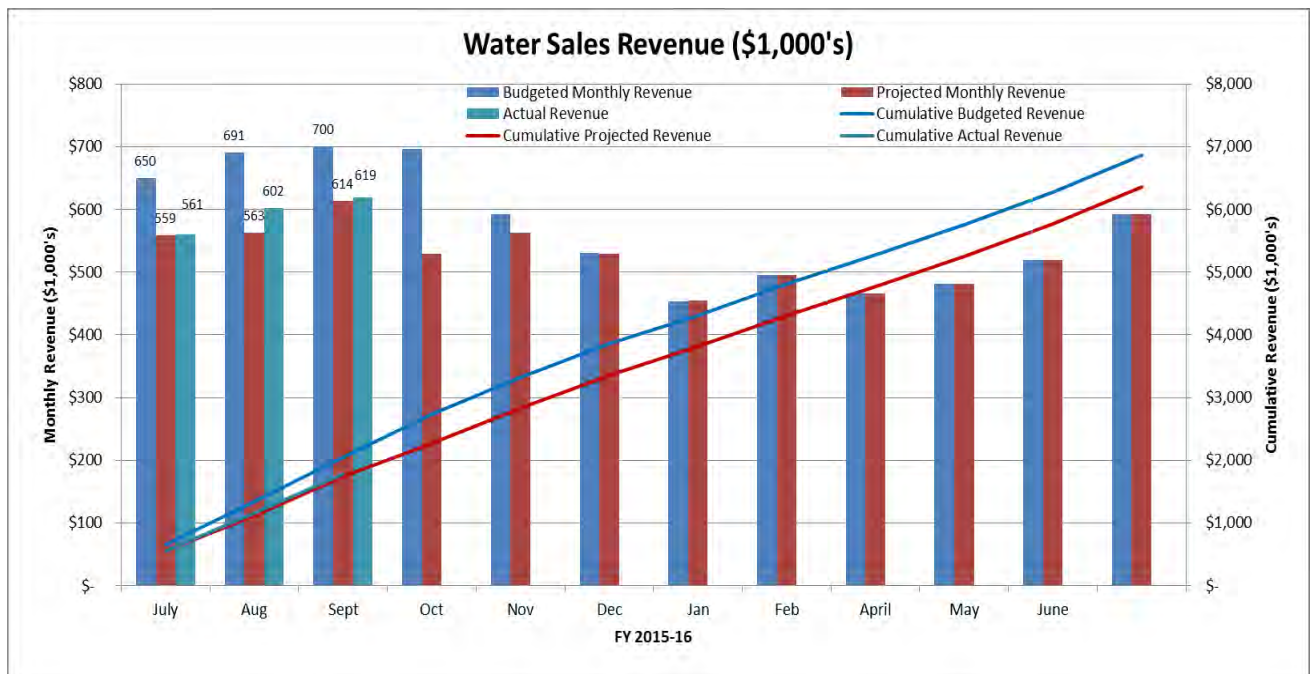
Q1	Budgeted Revenue	Actual Revenue	Cumulative Variance
July	\$ 650,000	\$ 560,510	\$ (89,490)
Aug	\$ 691,000	\$ 602,476	\$ (178,014)
Sep	\$ 700,000	\$ 619,133	\$ (258,881)
Avoided FMWD/Power			\$ 117,392
Net Q1 Cost Impact			\$ (141,489)
Year-End Projections			
Revenue Variance			\$ (871,266)
Avoided FMWD/Power			\$ 478,734
Net Year-End Cost Impact			\$ (392,531)

The year-end projections are based on conservation and expense trends in the first quarter. These trends will be closely monitored and year-end projections will be updated with current information. The projected net year-end cost impact is the target for budget expense reductions.

In order to further offset the reduction in water sales revenue, several reductions in budgeted expenses have been identified and summarized in the following table. These cost savings have been classified by type to clarify the nature of the cost reduction. Additional cost reductions are under evaluation.

FY 2015-16 Identified Cost Savings - Water Fund					
Category	Budget Amount	Projected Expendature	Savings	Type*	Notes
Election Expense	\$40,000	\$0	\$40,000	Avoided	
Compensation & Benefits	\$2,964,900	\$2,837,300	\$127,600	Avoided	Vacant positions, Injury/Medical Leave, Prepaid PERS
Conservation	\$102,000	\$72,000	\$30,000	Avoided	Possible Reduction in future years
Administrative Consultants	\$120,000	\$112,000	\$8,000	Avoided	Reduced UWMP Expense
Lab & Sampling Expense	\$65,000	\$63,000	\$2,000	Reduction	Reduced Regulatory Sampling (Excudes Reduced MTBE
Capital Projects	\$2,000,000	\$1,925,000	\$75,000	Deferral	Additional deferrals under evaluation
Memberships	\$26,000	\$22,000	\$4,000	Avoided	Water Education Foundation. Other reductions under evaluation.
Total Cost Savings			\$286,600		
* Type					
Reduction --		Expense is reduced in current and future years			
Avoided --		Expense is reduced in current year only			
Deferral --		Expense is defered to a future year			

Revenue impacts resulting from the increased water conservation are being monitored closely. The following chart shows budgeted, projected and actual water sales revenue.



Attached for reference is the budget vs. actual report for the water and sewer fund.

CRESCENTA VALLEY WATER DISTRICT
FISCAL YEAR 2015-16
BUDGET VERSUS ACTUAL
FOR THE FISCAL YEAR ENDING JUNE 30, 2016

Description	First Quarter Ending 9/30/15 Actual	First Quarter Ending 9/30/15 25% of Budget	Second Quarter Ending 12/31/15	Second Quarter Ending 12/31/15 50% of Budget	Third Quarter Ending 3/31/16	Third Quarter Ending 3/31/16 75% of Budget	Fourth Quarter Ending 6/30/16	Fourth Quarter Ending 6/30/16 100% of Budget
<u>Water Operations</u>								
Operating Revenues	2,308,780	2,251,825		4,503,650		6,755,475		9,007,300
Non-Operating Revenue	106,780	61,925		123,850		185,775		247,700
Revenues	2,415,560	2,313,750	-	4,627,500	-	6,941,250	-	9,255,000
Compensation and Benefits	635,176	741,225		1,482,450		2,223,675		2,964,900
Gen'l and Admin Expenses	156,544	192,425		384,850		577,275		769,700
Non-Operating Expense	63,112	93,025		186,050		279,075		372,100
Water Plant Operation Expense	54,303	107,575		215,150		322,725		430,300
Water System Expense	895,278	748,025		1,496,050		2,244,075		2,992,100
Distribution System Expense	197,742	279,263		558,525		837,788		1,117,050
Expenses	2,002,154	2,161,538	-	4,323,075	-	6,484,613	-	8,646,150
Revenue minus Expenses	413,406	152,213	-	304,425	-	456,638	-	608,850
W Capital Outlay & Equipment	25,180	16,250		32,500		48,750		65,000
W Capital Improvements	418,033	453,750		907,500		1,361,250		1,815,000
Principal Payment on Debt	61,250	61,250		122,500		183,750		245,000
OPEB Fund	25,000	25,000		50,000		75,000		100,000
Addition/(Reduction) to Working Cash	(116,057)	(404,038)	-	(808,075)	-	(1,212,113)	-	(1,616,150)
<u>Wastewater Operations</u>								
Operating Revenues	845,022	851,375		1,702,750		2,554,125		3,405,500
Non-Operating Revenue	2,172	2,000		4,000		6,000		8,000
Revenues	847,194	853,375	-	1,706,750	-	2,560,125	-	3,413,500
Compensation and Benefits	334,600	397,265		794,530		1,191,795		1,589,060
Gen'l and Admin Expenses	50,144	97,978		195,955		293,933		391,910
Non-Operating Expense	546	263		525		788		1,050
Wastewater Operation Expense	10,701	17,550		35,100		52,650		70,200
Collection System Expense	13,016	17,925		35,850		53,775		71,700
Wastewater System Expense	398,623	380,750		761,500		1,142,250		1,523,000
Expenses	807,630	911,730	-	1,823,460	-	2,735,190	-	3,646,920
Revenue minus Expenses	39,564	(58,355)	-	(116,710)	-	(175,065)	-	(233,420)
WW Capital Outlay & Equipment	32,801	23,000		46,000		69,000		92,000
WW Capital Improvements	22,636	46,250		92,500		138,750		185,000
Addition/(Reduction) to Working Cash	(15,873)	(127,605)	-	(255,210)	-	(382,815)	-	(510,420)

CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

October 20, 2015
Staff Report

To: Honorable President and Members of the Board of Directors
From: David S. Gould, P.E. – District Engineer
Subject: District Engineer – Staff Report

1. **Water Production Report**

- Oct 1 – 16 – Water Production – 50%/ 50% split – 52.3 MG for the time period.
Average use – 22.2% less than 2014 and 25.2% less than 5-yr average
SWRCB Conservation – 30.8% less than June 2013 – Feb 2014 period

2. **Rainfall Update**

- 0.30" for October 2015
- Rainfall total for Rainfall Year 2015/16 – 0.30"

3. **Report on Engineering**

- **CIP Projects**

- o Ocean View Chlorination Project
 - Building
 - Mobilization – Early November 2015
 - Treatment Equipment – Shop Drawing Review
 - Electrical Work – Advertise for Bids
 - Site Work for CVWD crews – Start work – October 26, 2015
- o Pipeline Projects – Under Design
 - 2600 Block of Harmony Pl, 2700 Block of Brookhill, 3900 Block of Park Pl
 - 2800 Block of Prospect & 4400 Block of Glenwood
- o Well 16 – Pipeline & Building
 - Building & Facilities - Under Construction
 - Dedication Ceremony – November 20, 2015 at 10am
- o Pickens Canyon Slope Repair
 - See Report

- **Water and Wastewater Cost of Service Study**

- o Public Workshop – November 18, 2015 at Glenwood Operations Facility

- **Crescenta Valley County Park Stormwater Recharge Facility Study**

- Preliminary Report – 55% complete

- **Nitrate Removal Treatment Facility at Well 2 Project**

- Grant Application - Preliminary approval – November 2015

- **ULARA**

- Administrative Committee Meeting – October 21, 2015

- **La Canada Flintridge – Water Committee**

- No Report

- **Water Meter Replacement Program**

- FY 15/16 water meter replacement program – Replaced 143 meters to date

4. **Report on Administrative and Field Operations**

- **Wells - Status**
 - Well production capacity averaging 2.0 MGD for October
- **FMWD – Shutdown:**
 - Completed - October 8, 2015

5. **Field Maintenance & Operations – Oct 1 – 16, 2015**

- **Water lateral leaks & repairs**
 - 3016 Harmony Place
 - 3506 Montrose Ave
 - 1956 Waltonia Ave
 - 3021 Brookhill Ave
 - 2565 Evelyn Ave
 - 3909 Ocean View
 - 2853 Sycamore
- **Fire Hydrant Leak**
 - Pennsylvania & Montrose
 - Ocean View & Montrose
- **Water Main Leaks**
 - No Report
- **Reservoir Maintenance**
 - Replace inlet/outlet valve at Edmund #2
- **Sewer Maintenance**
 - Sewer Interceptor – 1600 & 1700 blocks of Broadview, 3400&3500 blocks of Ocean View and 3300 & 3400 blocks of Sunview
 - 3800 block of Orangedale
 - 2400 block of Honolulu
 - 2400 block of Las Palmas
 - 4100 block of Rincon
 - 2100-2200 blocks of Del Mar
 - 2100 & 2200 blocks of Montrose
 - 3900 - 4100 blocks of Ocean View
 - 2200 & 2300 blocks of Mira Vista and Florencita

CRESCENTA VALLEY WATER DISTRICT

WATER PRODUCTION REPORT

October 1 - October 16, 2015

Well Production:	25,366,611	Gals		
Gravity Production:	692,000	Gals	% GW	50%
Purchased Water:				
FMWD:	26,298,125	Gals		
City of Glendale:	0	Gals	% Import	50%
TOTAL:	52,356,736	Gals		
	160.68	ac-ft		
Glenwood Nitrate Water				
Reclamation Plant:*	9,266,472	*Included in Well Production		

WATER DEMAND COMPARISON

	Average Daily Usage (gals)	Current Period Change	Average Daily Usage (gals)	Percentage Change
October 1, 2015 - October 16, 2015	3,272,296			
October 1, 2014 - October 16, 2014	4,204,844	-22.2%		
5-yr Average - September 2010 - 2014	4,374,852	-25.2%		
SWRCB CONSERVATION REGULATIONS			3,419,788	
June 1, 2015 through Feb 29, 2016				
BASELINE CONSERVATION			4,940,750	-30.8%
June 1, 2013 through Feb 28, 2014				

RAINFALL: October 1 - October 16, 2015

0.30"

Season-To-Date:

0.30"

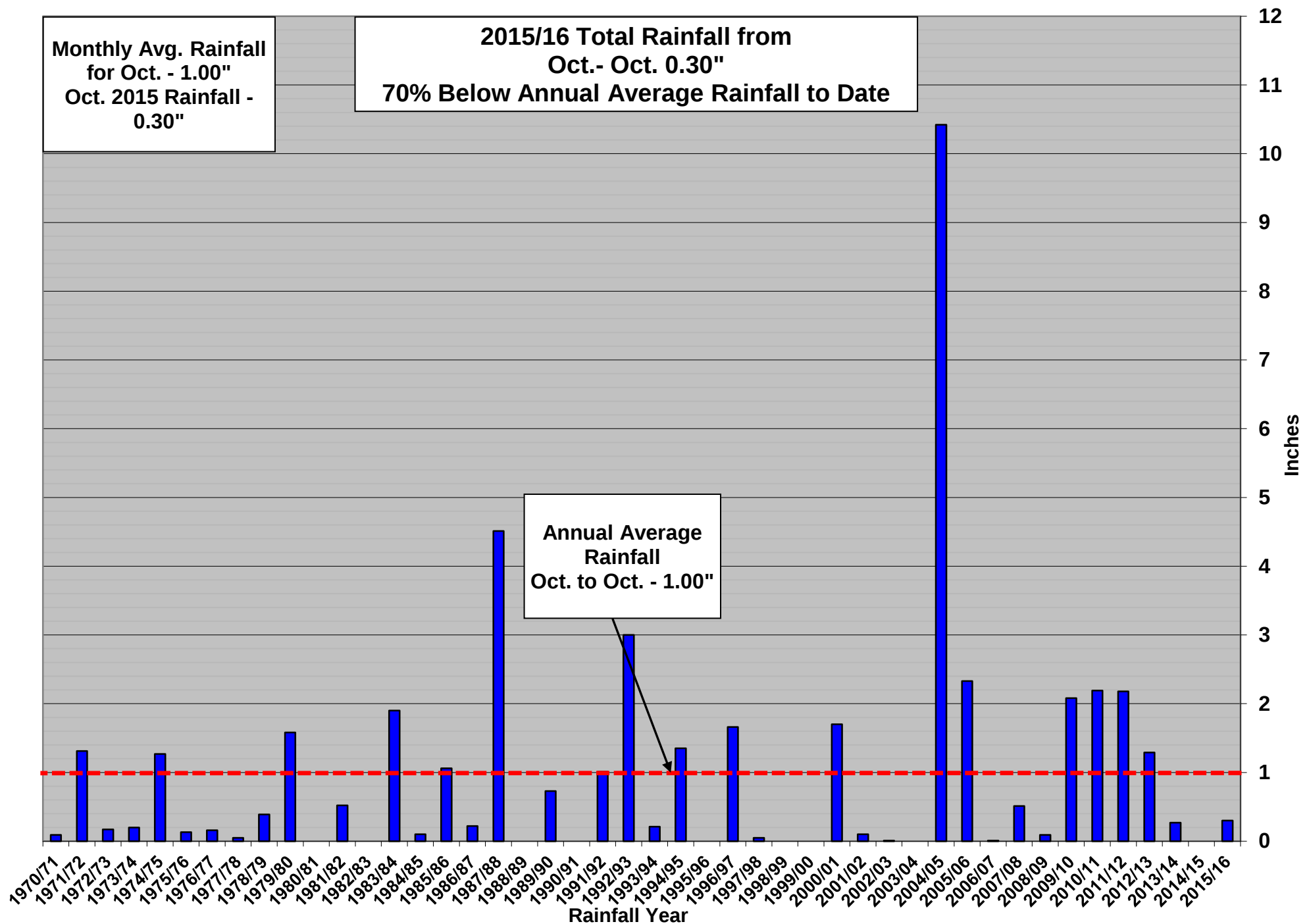
2015/16 Fiscal Year Water Production			Groundwater Production Water Rights		Purchased Water Production Tier 2 Allocation		FMWD Water Supply Allocation Plan	
Month	Actual Total Water Production (ac-ft)	Projected Total Water Production (ac-ft)	Month	Well Production (ac-ft)	Month	Imported Water Production (ac-ft)	Month (July 15 - June 16)	Imported Water Production (ac-ft)
July	315	380	October	143	January	127	July	161
August	344	360	November		February	119	August	176
September	296	345	December		March	150	September	151
October	301	315	January		April	138	October	158
November		265	February		May	136	November	60
December		265	March		June	154	December	60
January		265	April		July	161	January	60
February		265	May		August	176	February	60
March		310	June		September	151	March	65
April		335	July		October	158	April	80
May		365	August		November		May	100
June		375	September		December		June	110
Total to Date	1,256	1,400	Total to Date	143	Total to Date	1,471	Total to Date	1,241
Projected	3,764	3,845	Water Rights	3,294	Tier 2	2,154	WSAP	2,009
% of Projected	32.7%	36.4%	% of Rights	4%	% of Allocation	68%	% of Allocation	62%
Remaining	2,589	2,445	Remaining	3,151	Remaining	683	Remaining	768

NOTE:

1) Blue Numbers - Estimate Total Water Production

*Estimate for October 2015

Monthly Rainfall - 1970/71 - 2015/16 (Oct.- Oct.)



CRESCENTA VALLEY WATER DISTRICT

BOARD OF DIRECTORS - STAFF REPORT

October 20, 2015
Staff Report

To: Honorable President and Members of the Board of Directors
From: Christy J. Scott
Subject: Regulatory Update

Urban Water Management Plan (UWMP):

The 2015 UWMP will be due to the Department of Water Resources July 1, 2016.

To date, the UWMP guidebook has not been released. It is expected to be released by the end of the month.

As part of the UWMP planning process, FMWD will be conducting 3 table top exercises with its member agencies. Information learned from these exercises will be incorporated into the decision-making process for future capital improvement projects. A FMWD Board workshop will be scheduled during January or February 2016 to discuss the findings.

Table Top Exercises are as follows:

Tabletop Exercise #1 – October 28, 2015 operating scenario with Operators from each agency involved.

Tabletop Exercise #2 – November 17, 2015 long-term drought scenario with General Managers from each agency involved.

Tabletop Exercise #3 – December 10, 2015 operating scenario with Operators from each agency involved.

Upcoming Events:

Date	Event	Location	Time	Comments
10/17/2015	California Native Landscape Class	La Canada Presbyterian Church (626 Foothill Blvd.)	9:00 AM - 12:00 PM	FMWD
10/17/2015	CV Dog Park Festival (3rd Annual)	CV Park (Dunsmore)	10:00 AM - 2:00 PM	
10/24/2015	Water Smart Gardening	Glenwood Treatment Plant	9:30 AM - 11:00 PM	CVWD Host
11/5/2015	Taste of the Foothills	Ralphs Parking Lot	5:30 PM - 7:30 PM	CVWD (Generator)
11/11/2015	Veteran's Day	Ocean View and Honolulu		CVWD (Chairs)
11/14/2015	Prom Plus Holiday Boutique	St. Likes of the Mountains	All Day	CVWD Sponsor (100.00)
11/27/2015	Tree Lighting	Montrose Park Shopping	All Day	CVWD (Generator)
12/5/2015	California Native Landscape Class	La Canada Presbyterian Church (626 Foothill Blvd.)	9:00 AM - 12:00 PM	FMWD
12/5/2015	Montrose Christmas Parade	Montrose Park Shopping	6:00 PM	The District no longer participates in this event.

Regulatory Updates:

At the time of this report Well 7 is out of service due to a high plate count. Well 7 was taken out of service on Monday, October 12, 2015. A set of "Series Samples" required to place the well back into service will be collected Tuesday, October 20, 2015.

Notice of Violation

The information for the notice of violation from the Glendale Fire Department Environmental Management Center has been completed and sent to the assigned inspector. The District is waiting for review of the submitted documents. At the time of this report, no further action is required.



OFFICE OF THE GOVERNOR

OCT 9 2015

To the Members of the California State Assembly:

I am signing Assembly Bill 401, which directs the State Water Resources Control Board and Board of Equalization to develop a plan for establishing and funding a low-income water rate assistance program. My administration and the Legislature have taken important steps to promote access to safe, clean, affordable water. Yet, too many Californians still lack affordable, safe drinking water.

While the plan called for in this bill will provide a path for modest, additional steps, we already know that Proposition 218 serves as the biggest impediment to public water systems being able to establish low-income rate assistance programs. Proposition 218 similarly serves as an obstacle to thoughtful, sustainable water conservation pricing and necessary flood and stormwater system improvements. My administration will work with the Legislature and stakeholders next year to address these problems, while maintaining rate payer protections.

Sincerely,



Edmund G. Brown Jr.