CRESCENTA VALLEY WATER DISTRICT
REGULAR MEETING, BOARD OF DIRECTORS
September 8, 2020

Pursuant to the order of the Board of Directors of the Crescenta Valley Water District, made at the Regular Meeting on August 11, 2020, a Regular Meeting was held on September 8, 2020, at 7:00 p.m. through teleconference due to the COVID-19 pandemic, with President Kerry D. Erickson presiding.

At roll call, the following Directors and staff members were online:

Directors:	**Kerry D. Erickson** **James D. Bodnar** **Kenneth R. Putnam** **Sharon S. Raghavachary** **Judy L. Tejeda**
Attorney:	**Thomas Bunn**
General Manager:	**Nem Ochoa**
Director of Finance & Administration:	**James Lee**
Director of Engineering:	**David Gould**
Others Present:	**Christy Colby, Regulatory & Public Affairs Manager** **Wendy Holloway, Customer Service Manager** **Dennis Maxwell, Director of Operations** **Brook Yared, Senior Engineer** **Arturo Montes, Finance & Administration Manager** **Pam Leddy, Administrative Assistant**

PLEDGE OF ALLEGIANCE

President Erickson opened the meeting by leading the Directors and staff in reciting the Pledge of Allegiance.

ADOPTION OF AGENDA

It was moved by Director Tejeda, seconded by Director Raghavachary, and carried by a 5-0 roll call vote that the Agenda for the Regular Meeting of September 8, 2020 be adopted as presented.

AYES:	**Director Tejeda** **Director Bodnar** **Director Raghavachary** **Director Erickson** **Director Putnam**
NOES:	**None**

PUBLIC COMMENTS – Ms. Marilyn Tyler reported a significant increase in water revenue since the onset of the pandemic in March 2020. A 27% increase in metered water sales was reported at the Finance Committee meeting on August 13, 2020 for the four-month period ending June 2020. Ms. Tyler requested staff to review and compare the actual revenue from metered water sales through August 2020 with same period during 2019 and delay any consideration for a rate increase.

FOOTHILL MUNICIPAL WATER DISTRICT REPORT – Mr. Frank Colcord reported that Foothill Municipal Water District has an article published in the Crescenta Valley Weekly announcing the Annual Water for Life Student Art Contest sponsored by the Metropolitan Water District.

CONSENT CALENDAR

It was moved by Director Tejeda, seconded by Director Bodnar, and carried by a 5-0 roll call vote to approve the Minutes of the Regular Board Meeting held on August 11, 2020 through teleconference with the following adjustment. The statement made under the heading of the Pledge of Allegiance "Director Bodnar announced that the Regular Board meeting would be recessed after Action Item #1 for the CVWD Finance Corporation Meeting", be moved under the heading of the Adoption of the Agenda and to ratify the disbursements for July 2020 as presented.

Payment of demands against the Crescenta Valley Water District on or before July 2020, the same having been approved by the General Manager, and heretofore paid, are to be ratified and approved subject to audit, in the aggregate sum of Eight Hundred Twenty-Four Thousand, One Hundred Sixteen Dollars and Twenty-Five Cents (824,116.25), which is composed of the individual items set forth herein.

AYES:	**Director Tejeda**
	Director Bodnar
	Director Putnam
	Director Raghavachary
	Director Erickson
NOES:	**None**

ACTION CALENDAR

Ballot for LAFCO Independent Special District Alternate – Mr. Ochoa requested a formal vote by the Crescenta Valley Board of Directors for the candidate of its' choosing for the LAFCO Independent Special District Alternate.

Following discussion:

It was moved by Director Bodnar, seconded by Director Tejeda, and carried by a 5-0 roll call vote to cast the District's ballot for the LAFCO Independent Special District Alternate for Director Sharon S. Raghavachary.

AYES:	**Director Tejeda**
	Director Bodnar

Director Putnam
Director Raghavachary
Director Erickson

NOES: **None**

Long-Term Infrastructure Reliability and Funding Roadmap – Mr. Ochoa congratulated the Financing Team on the recent success of the District's credit rating, and bond pricing. Standard & Poor's rated Crescenta Valley Water District as "AA-", which represents a jump of two notches since the District's last rating.

Proposition 218 Discussion – Mr. Ochoa presented a sample timeline displaying several alternative schedules needed to issue a potential Proposition 218 Notice for Water and Wastewater charges. Following discussion, the Board requested staff to prepare a revenue verses expenditures report to be presented at the Adjourned Regular Board meeting on September 22, 2020.

Award of Contract – Steel Reservoir Rehabilitation – Rosemont Reservoir, Project E-1018 – Mr. Gould requested consideration and motion to award a contract to the lowest responsible bidder, Crosno Construction Inc. for the rehabilitation of Rosemont Reservoir. On September 3, 2020, the District opened and read (5) five bid proposals for this project. Crosno Construction, Inc. was the apparent low bidder at a cost of $473,822. Mr. Gould recommended awarding a contract to Harper & Associates Engineers, Inc. to provide Quality Control Inspection Services for the rehabilitation of Rosemont Reservoir at a cost not-to-exceed $34,400.

Director Bodnar resides more than 500 feet, but less than 1,000 feet from the Rosemont Reservoir Site, and did not participate in any discussion regarding the Rosemont Reservoir – Steel Reservoir Rehabilitation Project. Director Bodnar recused himself from the roll call vote for Action Item No. 4.

Following discussion:

It was moved by Director Erickson, seconded by Director Raghavachary, and carried by a 4-0 roll call vote to authorize the General Manager to award a contract to the lowest bidder, Crosno Construction, Inc., for the rehabilitation of Rosemont Reservoir at a cost of $473,822, including alternative bid items. Consideration and motion to authorize the General Manager to enter into an agreement with Harper & Harper Associates Engineers, Inc. for a Quality Control Inspection Services for the rehabilitation of Rosemont Reservoir at a cost not-to-exceed $34,400.

AYES: **Director Tejeda**
Director Putnam
Director Raghavachary
Director Erickson

RECUSED: **Director Bodnar**

NOES: **None**

<u>Mutual Response Agreement with Los Angeles County Water Agency Mutual Assistance Agreement</u>
Mr. Gould provided a final draft of the proposed Mutual Response Agreement in an effort coordinated through the Public Water Agencies Group (PWAG), to establish a more formal means of providing mutual aid in the event of a localized emergency and/or a catastrophic event. This agreement has been vetted by each of the seventeen PWAG-Emergency Response Members' staff, and will provide each of its member agencies with the resources to respond and recover more quickly from a disaster, a forum for developing and maintaining emergency contacts and relationships, and new ideas from lessons learned in disasters.

Following discussion:

It was moved by Director Raghavachary, seconded by Director Erickson, and carried by a 5-0 roll call vote to authorize the General Manager to enter into a Mutual Response Agreement with the Public Water Agencies Group and its participating member agencies.

AYES: **Director Tejeda**
Director Bodnar
Director Putnam
Director Raghavachary
Director Erickson

NOES: **None**

<u>INFORMATION ITEMS</u> – None

<u>WRITTEN COMMUNICATIONS TO DISTRICT</u> – A letter was received from Ms. Marilyn Tyler.

<u>REPORTS OF PERSONNEL</u> – None

<u>GENERAL MANAGER</u> – Mr. Ochoa presented an update on the COVID-19 issues in relation to the new plan put into place by Governor Newsom. Mr. Ochoa announced the retirement of Joe Huerta on September 17, 2020 after over 35 years of service with the District. Mr. Yared provided information on a cost saving measure to enter a lease contract for the Engineering Department plotter. Mr. Gould reported the water production for the month of August 2020 was a 44/56 split and 7% greater than August 2019. Rainfall totals are predicted to fall 9% below the average, ending the rainfall season with a total of 25.52 inches. Mr. provided updates on Engineering and Operations activities.

<u>ATTORNEY</u> – Mr. Bunn gave a report about a lawsuit filed by L.A. Waterkeeper concerning the Los Angeles sewage treatment plants regarding the dumping of treated wastewater into the Pacific Ocean. The Los Angeles Superior Court compelled the State Water Resources Control Board to analyze whether this is wasteful and unreasonable as opposed to recycling the treated wastewater.

<u>REPORTS OF COMMITTEES</u>

<u>Engineering Committee</u> – Director Bodnar reported that the Committee had not met, however a teleconference meeting will be scheduled as needed.

<u>Finance Committee</u> – Director Tejeda reported that the Committee had not met, however; a teleconference meeting will be scheduled as needed.

<u>Employee Relations Committee</u> – Director Erickson reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

<u>Policy Committee</u> – Director Erickson reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

<u>Community Relations/Water Conservation Committee</u> – Director Tejeda reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

<u>Emergency Planning Committee</u> – Director Raghavachary reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

<u>Executive Committee</u> – Director Erickson reported that the Committee had not met; however, a teleconference meeting will be scheduled as needed.

<u>DIRECTORS' ORAL REPORTS</u>

Director Erickson – Reported that he visited the St. George Water Conservation Garden in the Red Hills Desert. Director Erickson thanked staff for the hard work involved in the publishing of the CVWD Cookbook.

Director Bodnar – Reported that he attended the American Water Works Association CA/NV Section Water Education Seminar held online August 19, 2020.

Director Tejeda – Reported that she attended an online Energy Committee workshop with the Association of California Water Agencies (ACWA).

Director Putnam – No Report

Director Raghavachary – No report

<u>BOARD MEMBERS' REQUESTS FOR FUTURE AGENDA ITEMS</u> – None

<u>CLOSED SESSION</u> – No reportable items

<u>ADJOURNMENT</u>

There being no other business to come before the Board, at 9:28 p.m., it was moved by Director Bodnar, seconded by Director Raghavachary and carried by a 5-0 roll-call vote that the meeting be adjourned to September 22, 2020, at 7:00 p.m.

AYES:	**Director Tejeda**
	Director Bodnar
	Director Raghavachary
	Director Erickson
	Director Putnam

NOES: **None**

APPROVED

Kerry D. Erickson	James Lee
President	Director of Finance & Administration